Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**SREE NARAYANA GURU COLLEGE, CHELANNUR**
Name of the head of the Institution	**Dr. Devipriya V**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04952260495**
Mobile no.	**9847700093**
Registered Email	**sngcollege2007@yahoo.com**
Alternate Email	**devipriya19nov@gmail.com**
Address	**Chelannur, (PO) Kannankara**
City/Town	**Kozhikode**
State/UT	**Kerala**
Pincode	**673616**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. J Maya Devi**
Phone no/Alternate Phone no.	**04952260495**
Mobile no.	**9495613142**
Registered Email	**iqar.sngcchelannur@gmail.com**
Alternate Email	**mayamahimaa@yahoo.co.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sngcollegechelannur.edu.in/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sngcollegechelannur.edu.in/downloads/College%20Calendar%202019-2020.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.50**	**2007**	**31-Mar-2007**	**30-Mar-2012**
2	**B++**	**2.89**	**2016**	**05-Nov-2016**	**04-Nov-2021**

6. Date of Establishment of IQAC	**04-Jun-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Extension lecture on Sankaracharya	**14-Mar-2019** **1**	**100**

Job Fest	01-Mar-2019 1	400
Multi-disciplinary Seminar Series	03-Dec-2018 12	1000
Seminar on NAAC Accreditation in New Format	07-Nov-2018 1	40
Orientation programme for first semester students	18-Jul-2018 2	300
[View File]()		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File]()
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File]()
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Motivated the faculty members to apply for seminars/workshops etc. Familiarised the staff about the reforms undertaken in the NAAC accreditation process Ensured the participation of students in extracurricular activities Supported the teachers in pursuing orientation and refresher programme. Significant involvement in the settlement of UGC accounts

[View File]()

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To settle all UGC fund accounts	Settlement of accounts is in the final stage.
To organise departmental seminar	• Multidisciplinary Seminar series Ripples 2018 could be organised from 3 to 14 December 2018 Departments Topic Physical Education Managing Obesity Malayalam E Malayalam Sanskrit Art Forms English Postmodernism Journalism Sensational News Hindi Hindi Literature Arabic Recent Trends in Arabic Literature Mathematics Geometry Statistics Distribution Theory Physics General Physics Electronics Green Energy Botany Classification and Distribution of Zingibers Zoology Sustainable Development Commerce Goods and Services Tax History Modern Indian History Political Science Indian Politics Chemistry Phytochemistry Economics Sustainable development
To motivate all the departments to organise seminars	• Three UGC sponsored National seminars were organised by the Departments of • Botany "Climate Change and Its Impact on Forests" 1-2 April 2019 • Malayalam 3-4 April 2019 • Economics "Global Economic Recession and Its Impact on Kerala Tourism" 5-6 April 2019
To organise a class on the vision and philosophy of his holiness Sree Narayana Guru and Sankaracharya	• Organised an extension lecture in association with Sree Narayana Study Centre
To convert one more general class room as a smart class room	• The class was tiled and electrification was carried out. But the required amount could not be realised from the RUSA fund.
[View File](#)	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	27-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	27-Feb-2019
17. Does the Institution have Management Information System ?	No

<div align="center">Part B</div>

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Sree Narayana Guru college, Chelannur is affiliated to the University of Calicut and follows the syllabus prescribed by the University. The college is currently having the following mechanisms for the effective curriculum delivery. • IQAC prepares the academic plan of the year. The academic calendar with necessary instructions is given to all the faculty and students at the beginning of the academic year so as to systematize academic plan for curriculum delivery. • The departmental meetings are held in every department at the beginning of each semester, in which topics in the syllabus are distributed to the teachers. The number of classes for each topic is decided according to the syllabus and credits assigned to each course. Departments prepare the separate department time tables and the same is integrated to the master time table of the institution by the central time table committee .It is displayed on the notice board and college website. • Teachers prepare their lectures according to the syllabus and classes are held according to the timetable under the supervision of college administration. This ensures that curriculum is executed systematically. • Teacher evaluation by students is conducted in each semester and teachers are advised about the strength and weakness of their teaching methods. • Class wise parent teacher meeting are conducted to ensure effective feedback for the proper curriculum delivery. Each department has a smart classroom which enables them to use ICT enabled teaching modes. The college has well-equipped science laboratories which provides opportunity for students to do all the practical works prescribed in the syllabus effectively. The college has five laboratories namely Physics, Chemistry, Botany, Zoology and Electronics. As an effort towards effective curriculum delivery, all the teachers are asked to submit monthly teaching plans indicating the portion of syllabus proposed to be covered in each month and the actual portions covered. It also indicates how the shortfalls due to unexpected holidays are being compensated. The internal examination committee of the college takes keen interest in conducting internal examinations for all semester students. The college adopts a student centric approach by giving opportunity for students in handling seminar sessions in the class. We also promote peer group activity in every department. Each department conducts academic programs which are capable of supplementing the syllabus. The additional skill acquisition program introduced in the college provides opportunities to the students for developing their soft skills and promote a better receptive class environment. The internal marks provided to the students are as per the stipulations made by the affiliating university. The objectivity followed in the marking pattern has helped the institution in ensuring a

disciplined campus. The college, in each year marks its presence in the field of sports and cultural activities by participating in the B-zone and inter-zone programs. The office of the college keeps proper record of the details regarding students and teachers. The IQAC of the college also documents the details regarding students like their personal bio data, internal marks, examination results etc. It also documents all

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	• The impact on soil pH and soil temperature in Rice. A Result analysis and survey from farmers around Chelannur panchayath	6
BSc	• A survey and report on the impact of soil pH and soil temperature in Banana cultivation at Chelannur panchayath	6
BA	• Nature and extent of unemployment among youth	6

	in Kuruvathur Grama Panchayath	
BA	• A study on the economic impact of flood during the year 2018 at Kakkodi Gramapanchayath in Kozhikode district	5
BA	• A study on Socio-Economic conditions of senior citizens in Chelannur Gramapachayath	5
BA	• Youth behaviour towards cosmetic products among students of SNG College Chelannur	5
BA	• Solid waste management-A study of Kozhikode corporation	5
BA	• A study on the impact of Demonetization of 2016 on households in Chelannur Gramapanchayath	5
BA	• Role of commercial Bank in providing Agriculture credit to farmers in Kakkur panchayath	5
BA	• A study on Electricity consumption in Kakkodi panchayath	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The college collects feedback from the students, teachers and the parents annually. The feedback collected is analyzed by the feedback committee. The student feedback enquires about the response of students with regard to the subjects offered, teaching methodology adopted, curriculum delivery by the faculty members and the overall infrastructural facilities in the college. The annual analysis of the student feedback revealed that though the college has some infrastructural constraints due to the old building, the curriculum delivery and teacher attitude is very good. The feedback related to the appropriateness of subject, irrelevance or change required in the syllabus is communicated to the university with the help of teachers who are also members

of board of studies. Many of the faculty members are members in various academic boards. The teacher feedback helps the Principal and the IQAC to understand the problems faced by faculty members in the campus and also the various promotional needs of the teachers like timely completion of orientation/ refresher programs, activities needed for the API scoring etc. The teacher feedback also helps to understand the facilities required by the faculty for the effective delivery of the syllabus. The college also collects parent feedback annually. The parent feedback enables the institution to understand the problems faced by students and the expectations of parents regarding the future of students. This will help to have better understanding about the career needs of pupil and frame activities accordingly. Interaction with the parents through class PTA enables to have a better understanding of the family atmosphere of the students and give them appropriate assistance.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Botany	36	3616	42
BA	Malayalam	40	3024	65
BSc	Mathematics	48	1395	42
BA	Economics	60	3156	65
BCom	Commerce	60	4654	66
BSc	Physics	48	1942	43
BA	English	24	4854	64
MA	Economics	15	294	22
MA	English	20	783	26
MCom	Commerce	20	779	25

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	387	73	20	0	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
50	50	7	7	7	7

View File of ICT Tools and resources

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)
The college has an effective mentoring system. Mentoring System has emerged as a strong response to help the students at-risk. Each teacher is allotted with 20-30 students of their department concerned. The Tutor maintains personal and academic details related to the students. Each teacher meets their students and guides them with their studies and extra-curricular activities. They also provide advice relating to selection of major, career guidance and personal problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1189	37	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	37	5	2	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	EN	Semester	13/04/2018	16/05/2019
BA	MA	Semester	13/04/2018	16/05/2019
BA	EC	Semester	13/04/2018	16/05/2019
BSc	MAT	Semester	13/04/2018	16/05/2019
BSc	BOT	Semester	13/04/2018	16/05/2019
BSc	PH	Semester	13/04/2018	16/05/2019
BCom	BC	Semester	13/04/2018	16/05/2019
MA	EN	Semeter	11/07/2018	04/09/2019
MA	EC	Semester	11/07/2018	30/08/2019
MCom	MC	Semester	11/07/2018	04/09/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)
The institute has taken efforts to improve the performance of students by framing significant reforms in Continuous Internal evaluation at the institute

level by following the direction of the University. The college conducts two internal exams in each semester to evaluate the performance of the students. The institute has internal exam committees who are made aware of the CIE and evaluation process. The orientation programmes are conducted at the beginning of the semester as per guidelines of the university. Remedial measures are taken up by conducting tutorial classes to clarify doubts and explaining the critical topics once again. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of students' performance. Whenever necessary, the tutor shall recommend the visit of the parent to the college for a discussion about the student by conducting PTA meetings in the college. The college conducts group discussions, seminars and guest lecturers on various topics to improve the caliber of the students. When these programs are conducted the responsibilities are given to the students to improve their leader ship skills.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute prepares their own academic calendar for various programmes by following the guidelines and academic schedule of the University. The academic calendars provide important information about examination dates, extra co-curricular activities. It provides plan for the academic year to the students, teachers and parents. The calendar committee prepares the internal academic calendar for various programs of the college. Considering the academic calendar, each department functions according to the teaching plan prepared at the department level.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sngcollegechelannur.edu.in/IQAC/reports/AQAR2017-18.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
EN	BA	English	33	24	72.2
MA	BA	Malayalam	38	22	58
EC	BA	Economics	38	29	76
MAT	BSc	Mathematics	38	25	65.8
BOT	BSc	Botany	41	30	73
PH	BSc	Physics	41	30	73
BC	BCom	Commerce	63	46	73
EN	MA	English	20	19	95
EC	MA	Economics	19	19	100
MC	MCom	Commerce	19	18	95
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Students Research Projects (Other than compulsory by the University)	1	Directorate of Collegiate Education, Government of Kerala ASPIRE	40000	40000

View File

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
BOTANY(THE DEPT. IS NOT A RESEARCH CENTRE)	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Botany	3	0
International	Economics	1	7

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	1
Physics	1
Botany	1

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	32	1	39

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Canoli canal cleaning	NSS 13/09/2018	2	50
Blood Stem Cell Donation	NSS 2/11/2018	2	250
Dental Camp	NSS20/02/2019	2	100
Blood Donation Camp	NSS 28/09/2018	2	60
Flood Relief	NSS 16/08/2018 05/10/2018	2	50
Gender sensitization	Womens Study Centre , SNG College Sthree Chethana	2	10

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Environment Protection	NCC	Planting of Bamboo Sapling	2	50
Swatch Bharath	NSS	Canoli Canal Cleaning	2	50
Leprosy Awareness	NSS	Poster Exibition	2	100
Diabetics Awareness	NSS	Rally and poster display	2	100
Drug Abuse Eradication	NCC	Oath taking	2	950
Gender equality	Shtree Chethana and Niravu and central Government	Counselling Training	4	5
Healthy India	NCC	Yoga training	2	100
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of

			students/teachers participated under MoUs
Social Forestry, Kozhikode, Government of Kerala	19/12/2018	Forestry Specialist for various report preparations, data collections, flora preparations	1
	View File		

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
700000	675000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	18.11.11	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	29246	770797	182	94000	29428	864797
	View File					

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	65	4	43	1	1	4	38	8	0
Added	0	0	0	0	0	0	0	0	0
Total	65	4	43	1	1	4	38	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	35000	33000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The management of the college is entrusted with the task of maintaining the physical facilities in the campus. The requirements are communicated by the Principal to Regional Development Council of the SN Trust and the RDC Chairman in consultation with the Manager, SN Trusts , undertake the developmental activities in the college. The academic and support facilities are monitored and addressed by the Principal. The Parent Teacher Association of the college takes proactive role in all the matters of the college. Many of the academic needs of the college are met by the PTA. The support facilities like laboratory, library, computers etc. are maintained with the help of funds in PD account and also from the plan funds allocated by the UGC from time to time. The college makes purchase of laboratory requirements and library books each year by inviting tenders. Most of the computers in the college are purchased with the UGC funds. The college has a very active sports department and has a Men's hostel for sports students which get assistance from Kerala State Sports Council. The PTA also assists the sports department by providing funds for the various needs of sports students.

http://www.sngcollegechelannur.edu.in/facilities-more.php?id=4

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund	2	5000

Financial Support from Other Sources			
a) National	Suvarna Jubilee- Fresh Suvarna Jubilee -Renewal Blind- Fresh Blind- Renewal State Merit- Fresh	34	340000
b)International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
The Golden Jubilee Two Day Workshop on Research Methodology	02/11/2018	100	Research and Publication Committee, Department of Commerce .PTA
Golden Jubilee Annual Multi- Disciplinary Seminar Series	03/12/2018	800	IQAC and PTA
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Career Guidance Programme Organised In Each Dept	300	0	0	0
2018	Competitive exams in col laboration with asap	200	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Job fest	400	0	15	50	0

View File

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	10	UG	Mathematics	Different	Different
2018	23	UG	Botany	Different	Different
2018	22	UG	Malayalam	Different	Different
2018	17	UG	English	Different	Different
2018	19	UG	Economics	Different	Different

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	8

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Arts festival	College Level	200
Sports Meet	College Level	150

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold,Silver and Bronze	International	6	0	23193	Jisna Mathew
2018	Gold	National	1	0	23193	Jisna Mathew
2018	Gold	International	2	0	23192	Abitha Mary Manual
2018	Gold	National	4	0	23192	Abitha Mary Manual

2018	Silver	National	1	0	22540	Sharbana Sidhque
2018	Gold	National	1	0	23472	Sneha K
2018	Gold	National	1	0	23179	Gopika V V
2018	Gold & Bronze	National	3	0	23280	Abhimanue. C.P
2018	Silver	National	1	0	23128	Akshay Jayagosh
2018	Silver	National	1	0	23172	Arshin Raj
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has an elected College Union which organises all the major programmes in the college. The Union comprises 9 executive members headed by the Chairman. In addition, each batch is represented in the Union by a Batch Representative and each Department by an Association Secretary. The Association Secretaries organise the curricular and extra-curricular activities at the department level. The activities of each department association are launched each year with an eminent academician being invited as a Guest speaker. The department councils ensure the extension activities of the departments, involving each and every student. Each department also has a Student Council with representatives from each class. The student council meets once a month. All the initiatives of the department are discussed and planned at these meetings. Each department has ancillary clubs to promote co-curricular activities and skill enhancement programmes. These clubs are headed by student representatives. The teachers in charge ensure the implementation of the activities envisaged in the action plan annually. The NCC and NSS and Sports units of the college have student Secretaries and Captains who co-ordinate the weekly activities of these units. The college has other cells like those for Grievance Redressal, Anti Ragging, Women Empowerment, Entrepreneurship Development, Blood Donation, Pain and Palliative Care and Career Guidance. Student representatives are part of each of these bodies, and they ensure the effective functioning of these bodies. The college union coordinates the participation of students in the literary and cultural events organised by the University at zonal and inter-zonal levels. During the year 2018-19, the college bagged the trophy for the Best Drama in the University inter-zonal levels Arts Festival. The student leaders and the NSS volunteers were actively involved in the relief activities initiated by the college in the aftermath of natural calamities like the flood and landslides. They did voluntary work in the Flood Relief Camp in August 2018.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Sree Narayana Guru College Mother Alumni Association was established in the year 2018. Even before that, we had a registered alumni association. We share a very good bond with our ex-students and owing to this healthy relation, The alumni of the college render their valuable support in organizing various activities and actively participating in the development of the institution. The role of our fellow members in various chapters is remarkable and effective, by which the association could do substantial service to our Alma Mater. The Group chapters have initiated endowment schemes and many of our students are benefited by the same. The financial assistance rendered to the deserving

students considering their academic competence and financial difficulty, has been a driving force for their success. The association holds regular meetings and we discuss various developmental activities of the institution. The group chapters energetically participate in the proceedings and place productive suggestions. The College authority is rendering all possible support for the fruitful venture of the association. Registered Alumni: Mazhavilkalam Endowment Schemes:"Sreeraj Endowment" Rs 1000/Student with outstanding achievement in studies

5.4.2 – No. of enrolled Alumni:

1000

5.4.3 – Alumni contribution during the year (in Rupees) :

100000

5.4.4 – Meetings/activities organized by Alumni Association :

They conduct annual meetings and the Mazhvilkalam provides endowment prizes for outstanding students in each department.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has a practice of decentralising its activities and encourages participative management in the working of the institution. Each department of the college is given the discretion to organise seminars and other academic activities of their choice. The Principal, PTA and the Management gives full support to the proposals undertaken by the departments. The college organises various seminars, interactions, exhibitions etc. in a decentralised manner. All the major decisions pertaining to the college are made by the approval of College Council which has 2 elected members and all the Heads of the departments. Out of 37 teaching staff, 18 members are there in the council and each and every member is given an opportunity to express his/her views. The council decisions are communicated to the other members and a patient hearing is given to the views and opinions of all concerned, which ensures participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Teaching faculty who are members of various boards of studies under the University of Calicut are actively involved in the preparation and revision of the syllabi of various subjects taught under the UG and PG programs of the University. Such faculty collect recommendations for additions, deletion or substitutions in the syllabus from the other members of the teaching fraternity of the college,

	prior to the meetings convened by the academic bodies of the university. At the University level such recommendations are actively discussed and decisions are taken based on common consensus.
Teaching and Learning	Student centric learning approach is adopted by the institution, which enhances the capabilities of the students and helps them to improve their communication and interpersonal skills. Seminars and assignments are assigned to students in such a way that it helps to inculcate curiosity and force them to read more about the topic. The weaker students are given personalised care by the teachers and the vibrant and hardworking students are supported by the scholar support programs.
Examination and Evaluation	The college organises internal exams for all semester students. The internal examination committee takes good effort to conduct these exams systematically with the required seriousness. The evaluated answer scripts are given back to the students and class PTAs are called for after the evaluation to communicate the result to the parents. This enables the parents to have an up-to-date feedback about the academic results of their wards.
Research and Development	Nine faculty members have qualified Ph.D and 5 members are pursuing their research in various fields, and one faculty has an ongoing major research project. In addition several teachers have presented papers in international, national and regional level seminars and conferences.
Library, ICT and Physical Infrastructure / Instrumentation	The college which started functioning on 12 July 1968 has a main building which houses the major PG and UG departments, central library, 5 science laboratories, IGNOU study centre, computer lab, seven smart classes, seminar hall, auditorium, cooperative store, NCC room, NSS room, Canteen, separate male and female hostels etc
Human Resource Management	Human resource Management is done by the Regional development Council of the College.
Industry Interaction / Collaboration	Industry interaction is done by way of interactive sessions organised by the departments of Commerce, Economics and Physics.

Admission of Students	The College strictly adheres to the rules and regulations associated with the central allotment process of University of Calicut, at the same time ensuring social and economic justice to all students as envisaged by the government of Kerala. Consequently the admission process is conducted as per the schedule published by the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	E-governance partially implemented
Administration	e governance partially implemented
Finance and Accounts	e governance partially implemented
Student Admission and Support	Student Admission and Support is centrally monitored by the university
Examination	e governance partially implemented

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NAAC Accreditation in new format	Maintaining proper books of record	07/11/2018	07/11/2018	37	10
[View File](#)						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher course in	4	30/11/2018	20/12/2018	21

Commerce				
Refresher course in Gandhian studies	4	15/02/2019	07/03/2019	21
. Refresher course in Winter Schools in basic schools	3	08/11/2018	28/11/2018	21
Refresher course in Gender studies (interdisciplinary)	1	26/09/2018	16/11/2019	21
Refresher course in Media studies	3	02/03/2019	22/03/2019	21
. Refresher course in English language and literature.	4	08/03/2019	28/03/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	20

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external financial audit regularly. The internal audit is conducted by the SN Trust Kollam. The auditors of the trust visit the college each year and verifies all the files and vouchers of the institution. Two types of external audit is conducted in the college. One is the regular audit by the deputy directorate of collegiate education and the other is done by the AGs office.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	Yes	IQAC
Administrative	Yes	AGs office, DDoffice, Trust	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

IIn order to help the college realize its goal, the PTA has been extending immense support by means of bearing expenses relating to the running of the College, and curricular, co- curricular, and extra-curricular activities of the college. It acts as a life blood and nerve centre of the institution. As a PTA, with limited fund and resources, it has been trying to manage the day today activities of the institution. Being the main functional support of the developmental activities of the college, the PTA • Bears the monthly electricity and telephone charges of the institution • Meetsthe monthly salary expenses of 4 non-teaching staff appointed by PTA • Undertakes the salary of cleaning staff-2 • Majorityof the maintenance work related to water supply, electricity bill. The other major activities carried out by PTA during 2018-19 were • Installation of CCTV cameras in and around the campus Assistance for meeting the expenses relating to college cleanliness and maintenance • Procurement of quarry waste to level the college road • Departmental expenses • Preparation of boards in and around the campus • Stationery expenses • Sports hostel expenses • Maintenance and cleanliness of girls' and boys' toilets • Medical expenses of students. In addition to the aforesaid day today activities the newly reconstituted PTA • Installed three water purifiers which were purchased using PD fund and repaired the existing water purifier • Provided assistance for college union, cultural, departmental and various club activities of the students • Provided Screen for the LCD Projector installed using PD fund in the Seminar Hall • Drinking Water Project was the important contribution of PTA,which provided drinking water facility to the college and hostels by digging a borewell costing rupees 1,17,500/-in the campus • As part of the Golden Jubilee Celebrations ,PTA provided financial assistance to conduct the Extravaganza2018- a collection of 18 Departmental Exhibitions to showcase the talents of the students and teachers and thereby disseminating the valuable information and knowledge to the students of neighbourhood institutions. . As part of enhancing academic excellence PTA funded the Multi-Disciplinary Seminar Series-Ripples 2018launchedby the college in the form ofaseriesof18 seminars with the wholehearted cooperation of the 18 individual departments. • As part of Golden Jubilee Celebrations PTA funded for Guruvandanam- a Programme honouring the former teaching and non-teaching staff who served the institution during the last 50 years o the college. • For the purpose of eradicating the problem of unemployment a District level Job Fest was also conducted with the support of PTA(organized by Alumni and the Career Guidance and placement Cell of the college). PTA assisted the Department of Commerce for conducting a Research Workshop for enriching the students with practical skills.

6.5.3 – Development programmes for support staff (at least three)

The staff association of the college also works hard and contributes for the well being of the institution by providing assistance to the support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)
After the second cycle of reaccreditation in October 2016, the college has taken up initiatives to prepare the institution for the 3rd cycle taking into consideration the suggestions made by the peer team. • The college has applied for both UG and PG Programs, so that the number of courses can be increased.(Political science and Botany) • In order to overcome the infrastructural constraints, the college has applied for RUSA funding on time and has been allotted an amount of 2 crores by RUSA for infrastructure development • Serious efforts has been made to scientifically collect and analyse the details of student progression.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation/ induction programs to fresher's	18/07/2018	18/07/2018	19/07/2018	300
2018	Seminar on NAAC Accreditation in new Format	07/11/2018	07/11/2018	07/11/2018	38
2018	Workshop on Maintenance of office records	07/01/2019	07/01/2019	07/01/2019	40
2018	Technical guidance to Teachers regarding the funding for Minor/Major projects, Seminars/Workshops etc.	15/01/2019	15/01/2019	15/01/2019	35
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

No Data Entered/Not Applicable !!!

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Tree distribution and plantation program on 5th June 2018 with 150 participant consisting of 100 female and 50 male.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	3	3	14/08/2019	3	Flood relief	Distribution of food, drinking water, clothing and blankets to the flood affected people in the locality. Cleaning of flood affected areas and rehabilitation of the affected people.	60

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Calendar handbook	08/10/2019	The college calendar

provides all the information about the college, its history, courses offered, the rules and regulations to be followed in the campus etc. The calendar also provides the details of all staff members of the college and the details about the grading pattern which will be useful to all the stakeholders of the college.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
The founder's day is observed to instil values like liberty, equality and fraternity of people. The importance of education is conveyed in every possible manner. Every working day begins with the recital of the Universal prayer Daivadasakam	07/11/2018	07/11/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

• Planting of bamboo saplings • Planting of Jackfruit saplings • Introduction of Bio waste management system • Segregation of bio waste and plastic waste. • Introduction of Steel glasses in place of disposable plastic and paper glasses

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Vegetable cultivation, Tree sapling distribution and plantation program On June 5th, World Environment Day, the distribution of tree saplings and plantation program was inaugurated. Dr. Devipriya V , Principal of SNG College. In this program, students distributed 5 tree saplings in every house hold in Chelannur Grama Panchayath. The students educated the people about the importance of planting trees. The students so far completed visiting 150 houses and educated them about importance of having trees. The kids in the neighbouring community were educated about clean environment. Ms. K R Lesitha and Dr. ES Abhilash coordinated this program. 2. Padheyam One of the institutional best practices is Padheym, which is carried out by the students and staff for the last 4 years. It's a program for providing one time meal for the poor people and the bystanders of Kozhikode medical college hospital. The program initiated by the NSS units of the college was taken up by the whole college. In this program the students and staff bring food packets on a day every week. The NSS volunteers collect these packets and distribute it among

the poor people near medical college hospital. 3 Blood Donation Another best practice followed by the college is that of donating blood. The college has prepared a blood bank directory of the staff and students and also local residents, who are willing to donate blood. The college organises blood group detection camps in the college every year and updates its blood bank directory. The hospitals in Calicut city contact the blood bank committee of the college in case of blood requirements and the committee with help of the directory arranges willing people for the same. 4. Moving Library for neighbours The Malayalam Department started this program in order improve reading habits of women in the neighbouring community. Students visit house hold and lend books to women. Students visit them after a week with a new set of books. The old books will be returned and the new books will be issued. This program has been live for the past four years. Dr.Deepesh, Dr.Anusmitha N. and Bindu MK provide guidance for this program. As part of the World Reading Day, the Department of Malayalam distribute 100 free books every year to neighbouring women. 5. Ripples- Multi-disciplinary Seminar series was introduced in 2018 to continue as one of the best practices of the Institution. Every department of the college organises seminars as part of this . UG students are encouraged to present research papers to develop their communication and presentation skills.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sngcollegechelannur.edu.in/aqar-Practices.php?id=11

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the college is to provide quality education to students from the weaker sections of the society. Looking back, it could be seen that the institution has been catering to the educational needs of female and male students from the socially and economically backward classes. In spite of the locational backwardness, due to being a rural area, the institution could conduct innumerable regional seminars and even a few national seminars sponsored by the UGC for the benefit of the students. Many of our students move to reputed Institutions of Higher learning after their graduation and post graduation. Besides the students are encouraged to excel in co- and extra-curricular activities too, which the the achievements of our students in the area of sports and arts exemplify.

Provide the weblink of the institution

http://www.sngcollegechelannur.edu.in/aqar-Practices.php?id=11

8.Future Plans of Actions for Next Academic Year

1) Initiate the process to commence new post graduate programmes in Botany, Malayalam and Mathematics and UG in Chemistry and Political science. 2) Offer new certificate courses in various disciplines. 3) Upgrade Department of Malayalam and Botany as research departments.