

# **SREE NARAYANA GURU COLLEGE, CHELANNUR**

## **The Annual Quality Assurance Report (AQAR) of the IQAC`**

*Period: July 1, 2017 to June 30,2018*

Sree Narayana Guru College, Chelannur has been catering to the academic needs and aspirations of the pupils in and around the rural locality of Chelannur for the last fifty years. The institution stands for the upliftment and development of socially and economically backward communities and women through quality education, based on the noble ideals of our guiding light, Sree Narayana Guru. We aim at creating world class citizens who are socially committed, academically forward, morally upright and competent to meet the challenges of the fast-paced life of the present-day world. The motto of our college is “**Enlightenment through Education**”.

### **Data of the Institution**

**1. Name of the Institution** : Sree Narayana Guru College, Chelannur

- Name of the Head of the Institution : Dr. Devipriya V
- Designation : Principal and Associate Professor
- Does the institution function from own campus : Yes
- Phone no./Alternate phone no. : 0495 2260495
- Mobile no. : 9447068126, 8089702078
- Registered e-mail : [sngcollege2007@yahoo.com](mailto:sngcollege2007@yahoo.com)
- Alternate e-mail : [devipriya19nov@gmail.com](mailto:devipriya19nov@gmail.com)
- Address : Chelannur, (PO) Kannankara
- City/Town : Kozhikode
- State/UT : Kerala
- Pin Code : 673616

### **2. Institutional status**

- Affiliated / Constituent : Affiliated / Constituent

- Type of Institution: Co-education/Men/Women : Co-education
- Location : Rural/Semi-urban/Urban : Rural
- Financial Status- Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) : UGC 2f and 12 (B)
- Name of the Affiliating University : University of Calicut
- Name of the IQAC Co-ordinator : Smt. Jeothilakshmi.S.K
- Phone no. : 0495-2260495
- Alternate phone no. : Nil
- Mobile : 9746059393
- IQAC e-mail address : [iqar.sngcchelannur@gmail.com](mailto:iqar.sngcchelannur@gmail.com)
- Alternate Email address : [jyothidas26@gmail.com](mailto:jyothidas26@gmail.com)
- 3. Website address : [www.sngcollegechelannur.org](http://www.sngcollegechelannur.org)
- Web-link of the AQAR: (Previous AcademicYear) : <http://www.sngcollegechelannur.org/downloads.php>

#### 4. Whether Academic Calendar prepared during the year?:

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

**Weblink:** [http://sngcollegechelannur.org/Academic\\_Calender.pdf](http://sngcollegechelannur.org/Academic_Calender.pdf)

The college follows the academic calendar prepared by the University of Calicut which will be published soon. The college prepares an internal academic calendar which includes the schedules of internal examinations of students. The weblink of the same is provided above

#### 5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	B+		2007	from:27/03/2007 to: 26/03/2012
2 <sup>nd</sup>	B++	2.89	2016	from:05/11/2016 to: 04/11/2021
3 <sup>rd</sup>				from: to:
4 <sup>th</sup>				from: to:
5 <sup>th</sup>				from: to:

#### 6. Date of Establishment of IQAC:DD/MM/YYYY: 03/06/2012

## 7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Orientation Programme for first semester students	10 and 11 July 2017	300
Technical guidance to teachers for seminars and projects	18 June 2018	35
Seminar on NAAC Accreditation in New Format	11 December 2017	40
Workshop on the proper maintenance of office records	20 December 2017	15

## 8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Dr. E.S. Abhilash	Major project	DST	2013, 3 years	11,50,000

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: No, the term of the present IQAC will be completed by November 2018. So the reconstitution will be done after that.

\*upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 5

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No : No

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? : No

If yes, mention the amount:

Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- \* Motivate the faculty members to apply for seminars/workshops etc.
- \* Familiarised the staff about the reforms undertaken in the NAAC accreditation process
- \* Ensured the participation of students in extracurricular activities

- \* Supported the teachers in pursuing orientation and refresher programs
- \* Significant involvement in the settlement of UGC accounts

**13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes																
<ul style="list-style-type: none"><li>• To make a general class room as a smart class</li><li>• To organise an exhibition cum seminar about the thoughts and philosophies of his holiness Sree Narayana Guru</li><li>• To motivate all the departments to organise seminars/talks in their respective fields</li></ul>	<ul style="list-style-type: none"><li>• The class was tiled and primary efforts like electrification were carried out</li><li>• Organised <i>Guru Vijnaneeyam</i> in association with Sree Narayana Study Centre</li><li>• All the departments organised college level seminar/talks on currently relevant topics</li></ul> <table><tr><th>Departments</th><th>Topic</th></tr><tr><td>English</td><td>Media writing</td></tr><tr><td>Malayalam</td><td>Post modern literature</td></tr><tr><td>Economics</td><td>Career opportunities of Economics students</td></tr><tr><td>Mathematics</td><td>Mathematics and Psychology</td></tr><tr><td>Physics</td><td>Gravitational Waves</td></tr><tr><td>Botany</td><td>Organic Farming</td></tr><tr><td>Commerce</td><td>GST</td></tr></table>	Departments	Topic	English	Media writing	Malayalam	Post modern literature	Economics	Career opportunities of Economics students	Mathematics	Mathematics and Psychology	Physics	Gravitational Waves	Botany	Organic Farming	Commerce	GST
Departments	Topic																
English	Media writing																
Malayalam	Post modern literature																
Economics	Career opportunities of Economics students																
Mathematics	Mathematics and Psychology																
Physics	Gravitational Waves																
Botany	Organic Farming																
Commerce	GST																
<ul style="list-style-type: none"><li>• To submit all the pending Minor project reports</li><li>• To apply for more number of Minor projects, seminars/workshops etc</li></ul>	<ul style="list-style-type: none"><li>• 5 of the faculty members submitted their minor project reports this year</li><li>• Proposals have been kept ready</li></ul>																

**14.** Whether the AQAR was placed before statutory body? Yes /No: Yes

Name of the Statutory body: College Council      Date of meeting(s): 29/08/2018

**15.** Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

**Yes/No:** No

**Date:**

**16.** Whether institutional data submitted to AISHE: Yes/No: Yes

Year: 2018

Date of Submission: 07/03/2018

**17.** Does the Institution have Management Information System?

**No**

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

NA

## **Part-B**

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 Curriculum Planning and Implementation**

- 1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

The institution has a well-planned curriculum delivery and documentation system. The college follows the academic calendar provided by the University of Calicut. The college caters to the educational needs of a diversified set of students who come from different social, economic, and educational backgrounds. Majority of the students are girls, with high potential for excellence, but deprived of the basic amenities required for a student pursuing higher education. The college has a set of very vibrant and resourceful teaching staff, who is very dedicated towards their work. The college has spacious classrooms for delivering effective lecturing. Each department has a smart classroom which enables them to use ICT enabled teaching modes. The college has well-equipped science laboratories which provide opportunity for students to do all the practical works prescribed in the syllabus effectively. The college has five laboratories for the Physics, Chemistry, Botany, Zoology and Electronics departments. As an effort towards effective curriculum delivery, all the teachers are asked to submit semester-wise teaching plans indicating the portion of syllabus proposed to be covered in each semester and the actual portions covered. They also indicate how the shortfalls due to unexpected holidays are being compensated. The internal examination committee of the college takes keen interest in conducting the internal examinations for all semester students. The college adopts a student centric approach by giving opportunity to students in handling seminar sessions in the class. We also promote peer group activity in every department. Each department conducts academic programs which are capable of supplementing the syllabus. The additional skill acquisition program introduced in the college provides opportunities to the students for developing their soft skills and promotes a better receptive class environment. The internal marks provided to the students are as per the stipulations made by the affiliating university. The objectivity followed in the marking pattern has helped the institution in ensuring a disciplined campus.

The college, in each year marks its presence in the field of sports and cultural activities by participating in the B-zone and inter-zone programs. The office of the college keeps proper record of the details regarding students and teachers. The IQAC of the college also documents the details regarding students like their personal bio-data, internal marks, examination results

etc. It also documents all the activities organized by the college. The college website committee and the public relation and the media committee also document the activities of the college. All these ensure a fool proof documentation system.

#### 1.1.2 Certificate/ Diploma Courses introduced during the Academic year : Nil

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development

### 1.2 Academic Flexibility

#### 1.2.1 New programmes/courses introduced during the Academic year : Yes

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
IGNOU Study centre	22 February 2017		

#### 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year. : NA

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Already adopted (mention the year) :				<b>2009</b>	<b>2001</b>

#### 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year : Nil

	Certificate	Diploma Courses
No. of Students		

### 1.3 Curriculum Enrichment

#### 1.3.1 Value-added courses imparting transferable and life skills offered during the year: Nil

Value added courses	Date of introduction	Number of students enrolled

#### 1.3.2 Field Projects / Internships under taken during the year : Nil

Project/Programme Title	No. of students enrolled for Field Projects / Internships

## 1.4 Feedback System

### 1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	No	No	Yes

### 1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

The college collects feedback from the students, teachers and the parents annually. The feedback collected is analyzed by the feedback committee. The student feedback enquires about the response of students with regard to the subjects offered, teaching methodology adopted, curriculum delivery by the faculty members and the overall infrastructural facilities in the college. The annual analysis of the student feedback revealed that though the college has some infrastructural constraints due to the old building, the curriculum delivery and teacher attitude is very good. The feedback related to the appropriateness of subject or changes required in the syllabus is communicated to the university with the help of teachers who are also members of Board of Studies. Many of the faculty members are members in various academic boards.

The teacher feedback helps the Principal and the IQAC to understand the problems faced by faculty members in the campus and also the various promotional needs of the teachers like timely completion of orientation/ refresher programs, activities needed for the API scoring etc. The teacher feedback also helps to understand the facilities required by the faculty for the effective delivery of the syllabus.

The college also collects parent feedback annually. The parent feedback enables the institution to understand the problems faced by students and the expectations of parents regarding the future of students. This will help to have better understanding about the career needs of pupil and frame activities accordingly. Interaction with the parents through class PTA enables to have a better understanding of the family atmosphere of the students and give them appropriate assistance.



## CRITERION II -TEACHING-LEARNING AND EVALUATION

### 2.1 Student Enrolment and Profile

#### 2.1.1 Demand Ratio during the year

Name of the Programme	Number of seats available (sanctioned strength)	Number of applications received	Students Enrolled
B.Sc Botany	36	3665	39
B.A Malayalam	40	2576	45
B.Sc Mathematics	40	2077	42
B.A Economics	60	2939	63
B.Com	60	4479	64
B.Sc Physics	36	2485	40
B.A English	24	4012	41
M.A Economics	15	242	20
M.A English	15	518	20
M.Com	15	784	20

### 2.2 Catering to Student Diversity

#### 2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	983	118	20	Nil	15

### 2.3 Teaching - Learning Process

#### 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
35	20	Projectors	5	7	Power point presentations are used by the Faculty members

#### 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has a very effective tutorial system. Each teacher is allotted 20-30 students. The students are allotted department wise. The personal and academic details regarding these

students are kept by the tutor. Tutorial hours are allotted as per timetable and each week one hour is kept for tutorial consultation. This helps each teacher to have a clear idea about the social, economic and academic background of the students. They keep a record of the extra-curricular interests of the students also. Each tutor maintains a tutorial register in which the meetings with the wards are recorded. Any issue pertaining to a student is first discussed with his/her tutor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
1101	35	1: 31

## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	35	15	Nil	8

### 2.4.2 Honours and recognitions received by teachers : Yes

*(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )*

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	V.R Sudheesh	Associate Professor	Bhima Balasahithya Award

## 2.5 Evaluation Process and Reforms

### 2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year.

Programme Code	Programme Name	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
EN	BA English	Semester	03/07/2018	27/05/2018
MA	BA Malayalam	Semester	03/07/2018	27/05/2018
EC	BA Economics	Semester	03/07/2018	27/05/2018
MAT	B.Sc Mathematics	Semester	03/07/2018	27/05/2018
BOT	B.Sc Botany	Semester	03/07/2018	27/05/2018
PH	B.Sc Physics	Semester	03/07/2018	27/05/2018
BC	B.Com	Semester	12/04/2018	27/05/2018

EN	MA English	Semester	12/07/2018	-
EC	MA Economics	Semester	12/07/2018	-
MC	M.Com	Semester	10/07/2018	-

### 2.5.2 Reforms initiated on Continuous Internal Evaluation (CIE) system at the institutional level (250 words)

The continuous internal evaluation at the institution level has been undertaken on the basis of the directions provided by the university. The university insists on the conduct of at least one internal examination as part of continuous evaluation. The college has gone a step ahead and organizes module wise evaluation tests to assess the performance of students on a continuous basis. The students are also given responsibilities in the departmental activities which help to assess their leadership and organizing capabilities. As part of continuous internal evaluation, the students are provided with special classes in the subjects in which they lag behind. The college also takes keen interest in understanding the future aspirations of students and provide career orientation based on that.

### 2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the academic calendar prepared by the university. But for the smooth conduct of the continuous internal evaluation the college every year prepares an Internal Academic Calendar which incorporates the dates provided by the university and also the schedule for the internal activities of the college. The college seeks action plans from all the departments and clubs and committees in the beginning of the year and the IQAC will prepare the master plan. The internal academic calendar is prepared by the calendar committee after considering all the dates of various programs. The college takes special interest to adhere to the plans of the calendar. The unexpected holidays will be compensated by working on succeeding Saturdays.

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

AQAR and annual reports for each year are uploaded in the college website.

### 2.6.2 Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage

EN	BA English	27	26	96.2
MA	BA Malayalam	37	27	73.25
EC	BA Economics	38	29	76.31
MAT	B.Sc Mathematics	37	23	62
BOT	B.Sc Botany	36	31	86
PH	B.Sc Physics	43	19	44.19
BC	B.Com	59	52	88.2
EN	MA English	16	16	100
EC	MA Economics	18	18	100
MC	M.Com	20	18	95

## 2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	3yrs	DST	11,50,000	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students Research Projects (other than compulsory by the College)	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

### 3.2 Innovation Ecosystem

#### 3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
GST and its implementation in India	Economics	15-08-2017
Effect of demonitisation in Indian Economy	Economics	07-09-2017
Preparation of various Amla product	Chemistry	21-03-2018
Seminar on Forest and Sustainable cities	Chemistry	21-03-2018
Media writing: Challenges and Opportunities	English	21-02-2018
Ethal	Malayalam	19/12/2017
Post Modern Literature	Malayalam	19-12-2017
Commercial impact of GST	Commerce	16-11-2017
Mathematics and Psychology	Mathematics	18-12-2017
Nano Physics	Physics	12-01-2018
Organic Farming	Botany	13-12-2017

#### 3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Name of the Awardee	Awarding Agency	Date of Award
Nil	Nil	Nil

#### 3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Nil	Nil	Nil

Name of the Start-up	Nature of Start-up	Date of commencement

### 3.3 Research Publications and Awards

#### 3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
Nil	Nil	Nil

#### 3.3.2 Ph.Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	No. of Ph. Ds Awarded
Nil	Nil

#### 3.3.3 Research Publications in the Journals notified on UGC website during the year

Department	No. of Publication	Average Impact Factor, if any
Commerce	2	5.397
Malayalam	3	5.397

Commerce	1	5.09
----------	---	------

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Malayalam	4
Sanskrit	1
Economics	1

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index.

Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Joobi V P	Indian Journal of Applied Research, Vol.8 No. 3, March 2018, DOI: 10.15373/2249555X	March 2018	Nil	Nil	Nil
Joobi V P	International Journal of Current Research in Multidisciplinary (IJCRM) Vol. 2, No. 11, December 2017,	December 2017	Nil	Nil	Nil
Athma Jayaprakash	Indian Journal of Applied Research, , Vol.8 No. 3, March 2018, DOI	March 2018	Nil	Nil	Nil

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year:

International level	National level	State level	Local level
6	11	4	0
8	23	0	0

0	4	0	0
---	---	---	---

### 3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Organising unit/ agency/ collaborating agency	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
Botany Department with Chelannur, Grama Panchayath	2	50
NSS	2	100
NSS	2	100
NSS	2	100
NSS	2	100
NSS	2	100
NSS	2	100
NCC with Legal Service Society	2	25
NCC	2	100
OISCA with Boomithrasena Club	2	50
Sree Narayana Study Centre	2	1000

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
Nil	Nil	Nil	<b>Nil</b>

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
NCC	Mass Awareness Rally	2	100
NCC	Speech Competition	2	16
NCC	Campus cleaning	2	50
NSS	Kallai Railway Station Cleaning	2	100
NSS	Ponoor Puzha Cleaning.	2	100
Women Study Centre with Mind Management Organization, Calicut	Awareness class on Stress Management	1	50
Women Study Centre	Women March with lighted candles	1	50

### 3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Participant	Source of financial support	Duration
Nil	Nil	Nil

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
Nil	Nil	Nil	Nil

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2,00,000	2,00,000

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	52 acres	Nil
Class rooms	35(2564Sq.m)	Nil
Laboratories	6	Nil
Seminar Halls	1	Nil
Classrooms with LCD facilities	7	Nil
Classrooms with Wi-Fi/ LAN	Nil	Nil
Seminar halls with ICT facilities	1	Nil
Video Centre	1	Nil
No. of important equipment purchased ( $\geq$ 1-0 lakh) during the current year.	Nil	Nil
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil
Others	Nil	Nil



## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially		2014

### 4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	27517	-	-	313	88151/-	27830/-
Reference Books	550	-	-	9	5860/-	559/-
e-Books	1350	-	-	-	-	-
Journals	20	-	-	-	-	-
e-Journals	40	-	-	-	-	-
Digital Database	0	-	-	-	-	-
CD & Video	55	-	-	-	-	-
Library automation		-	-	-	-	-
Weeding (Hard & Soft)		-	-	-	-	-
Others (specify)	18	-	-	-	-	-

## 4.3 IT Infrastructure

### 4.3.1 Technology Up-gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	65	4	43	1	1	4	38	512 kbps to 2 mbps	0
Added	0	0	0	0	0	0	0	0	0
Total	65	0	43	1	1	4	38	0	0

### 4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

600 MBPS /GBPS

### 4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
Nil	Nil	Nil	Nil

#### 4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No specific budget	1,50,000	Nil	50,000

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link)

The management of the college is entrusted with the task of maintaining the physical facilities in the campus. The requirements are communicated by the Principal to Regional Development Council of the SN Trust and the RDC Chairman in consultation with the manager SN Trust , undertake the developmental activities in the college. The academic and support facilities are monitored and addressed by the Principal. The Parent Teacher Association of the college takes proactive role in all the matters of the college. Many of the academic needs of the college are met by the PTA. The support facilities like laboratory, library, computers etc. are maintained with the help of funds in PD account and also from the plan funds allocated by the UGC from time to time. The college makes purchase of laboratory requirements and library books each year by inviting tenders. Most of the computers in the college are purchased with the UGC funds. The college has a very active sports department and has a Men's hostel for sports students which get assistance from Kerala State Sports Council. The PTA also assists the sports department by providing funds for the various needs of sports students.

### CRITERION V - STUDENT SUPPORT AND PROGRESSION

#### 5.1 Student Support

##### 5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution			

Financial support from other sources

a) National	Suvarna Jubilee- Fresh	9	90,000
	Suvarna Jubilee -	17	1,70,000
	Renewal	1	10,000
	Blind- Fresh	1	10,000
	Blind- Renewal	1	10,000
	State Merit- Fresh	5	50,000
	Post Metric Scholarship		
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
ASAP	16 August 2016	55	Nil

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
4	4	10

## 5.2 Student Progression

5.2.1 Details of campus placement during the year :Nil

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed

Nil	Nil	Nil	Nil	Nil	Nil
-----	-----	-----	-----	-----	-----

5.2.2 Student progression to higher education in percentage during the year : As the PG Admissions are not yet over the details regarding the previous year is provided.

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2016-17	6	B.Sc Mathematics	Mathematics	Mary College, Perambra and Malabar Christain College, Calicut	M.Sc. Mathematics
2016-17	6	B.Sc Mathematics	Mathematics	SN Trust, B.Ed Center, Chelannur and KET College, Ulliyeri	B.Ed. Maths
2016-17	17	B. Com	Commerce	DCMS University of Calicut, SNG College, Chelannur, IHRD, Holly Cross College, Calicut, Gokulam Arts and Science College, Salafy College, Bharat College	M.Com
2016-17	10	B.Com	Commerce	ICAI, Lakshya	C.A
2016-17	4	B.Com	Commerce	CMA Institute and Lakshya	C.M.A
2016-17	1	B.Com	Commerce	Lakshya	ACCI
2016-17	2	B.Com	Commerce	Distant Education	MBA
2016-17	4	B.Com	Commerce	IPA	Foreign Accounting
2016-17	1	B.Com	Commerce	Govt. Institute of Civil Service Coaching, East Hill Calicut	Civil Service
2016-17	1	BA English	English	SNG College, Chelannur	MA in English Literature
2016-17	1	BA English	English	Palayad Center, Kannur University	MA in English Literature
2016-17	1	BA English	English	Farook College, Calicut	MA in English Literature
2016-17	1	BA English	English	St. Joseph's College Devagiri	MA in English Literature
2016-17	1	BA English	English	English and Foreign Language University, Hyderabad	MA in English Literature
2016-17	1	BA English	English	Providence Women's College, Calicut	MA in English Literature

2016-17	1	BA English	English	Holy Cross Institute of Management, Calicut	MA in English Literature
2016-17	1	BA English	English	Hindustan College, Bharathiyar University	MA in English Literature
2016-17	3	BA English	English	SNES College of Arts Science and Management Calicut	MA in English Literature
2016-17	1	B.Sc Physics	Physics	St. Mary's College Wayanad	M.Sc Physics
2016-17	1	B.Sc Physics	Physics	SARBTM Govt.College, Koyilandi	M.Sc Physics
2016-17	1	B.Sc Physics	Physics	Govt. Arts & Science College, Meenchanda	M.Sc Physics
2016-17	1	B.Sc Physics	Physics	Kannur University Department	M.Sc Physics
2016-17	1	B.Sc Physics	Physics	Vivekananda College, Coimbatore	M.Sc Physics
2016-17	1	B.Sc Physics	Physics	S N College, Vadakara	M.Sc Physics
2016-17	10	BA Economics	Economics	SNG College, Chelannur	MA Economics
2016-17	1	BA Economics	Economics	University of Madras	MA Economics
2016-17	1	BA Economics	Economics	Kerala Varma College, Thrissur	MA Economics
2016-17	1	BA Economics	Economics	Zamorins Guruvayurappan College, Calicut	MA Economics
2016-17	1	BA Economics	Economics	Govt Arts and Science College, Meenchanda	MA Economics
2016-17	2	BA Economics	Economics	Cooperative College, Balissery	MA Economics
2016-17	1	BA Economics	Economics	AWH Calicut	MSW
2016-17	1	BA Economics	Economics	Govt. Law College, Calicut	LLB
2016-17	2	BA Economics	Economics	KMO College, Koduvally	B.Ed
2016-17	1	BA Economics	Economics	EMS Cooperative Training College	JDC
2016-17	3	BA Economics	Economics	Govt. ITI	Fashion Designing
2016-17	1	BA Economics	Economics	Bangluru Institute	Sound Engineering

2016-17	3	B.Sc Botany	Botany	Arts and Science College, Konganadu, Tamil Nadu	M.Sc Botany
2016-17	1	B.Sc Botany	Botany	S N College, Cherthala	M.Sc Botany
2016-17	1	B.Sc Botany	Botany	Providence Women's College, Calicut	M.Sc Botany
2016-17	1	B.Sc Botany	Botany	Kannur University Campus	M.Sc Wood Science
2016-17	1	B.Sc Botany	Botany	SNM Training College	B.Ed Natural Science
2016-17	11	BA Malayalam	Malayalam	St. Joseph's College, Devagiri	MA Malayalam
2016-17	2	BA Malayalam	Malayalam	Malabar Christain College, Calicut	MA Malayalam
2016-17	1	BA Malayalam	Malayalam	Govt Arts and Science College, Meenchanda	MA Malayalam
2016-17	1	BA Malayalam	Malayalam	Thirur Govt. College	MA Malayalam
2016-17	1	BA Malayalam	Malayalam	Govt. College Thrissur	MA Malayalam

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET- English	2	36006854,36000154
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services	1	962/17/SSVI
Any Other – Air Force	1	Not Known

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Volley Ball	Inter Zone- University level	Volley ball team from various college under the University of Calicut

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

The college had a very vibrant college union during the academic year 2017-18. After the College Union Election held in August 2017, the Union came to power on 30<sup>th</sup> August 2017. The Union inauguration was held on 10<sup>th</sup> October 2017 by the famous social and cultural activist Shri. K.E.N Kunjahammed. The students' union took active role in all the major events and activities held in the college. All the days of International, National and Regional significance were observed in the campus with the active participation of students' union and interested students. They organized successfully the Fine Arts Fest of the college- Bansuri 2K18 and ensured that the winners are taken for the B-Zone and Inter-zone competitions.

### 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

**Yes**, the college has two registered Alumni associations. One by the name *Mazhavilkalam* and the other by the name *Kaiyoppu*. *Mazhvilkalam* is formed by the students of 1985 to 1995 batch. They organise annual get-togethers in the campus. They have initiated an Endowment scheme in the name of their batch mate Mr. Sreeraj, who met with an untimely death. Under this scheme scholarships are provided to outstanding students of each department every year. The Alumni association *Kaiyoppu* includes students from 1996 batch onwards. This group is very vibrant and involves positively in all the activities of the college. During the last academic year they have contributed a shelf full of books to the college library. New and much debated books were included in the list of books.

5.3.2 No. of ~~registered~~ enrolled Alumni: **1000**

5.3.3 Alumni contribution during the year (in Rupees) : **Rs. 70,000**

5.3.4 Meetings/activities organized by Alumni Association : **They conduct annual meetings and the *Mazhvilkalam* provides endowment prizes for outstanding students in each department.**

### CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has a practice of decentralising its activities and encourages participative management in the working of the institution. Each department of the college is given the discretion to organise seminars and other academic activities of their choice. The Principal, PTA and the Management gives full support to the proposals undertaken by the departments. The college organises various seminars, interactions, exhibitions etc. in a decentralised manner. All the major decisions pertaining to the college are made by the approval of College Council which has 2 elected members and all the Heads of the departments. Out of 35 teaching staff, 20 members are there in the council and each and every member is given an opportunity to express his/her views. The council decisions are communicated to the other members and a patient hearing is given to the views and opinions of all concerned, which ensures participative management.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: Partial

## **6.2 Strategy Development and Deployment**

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

### **❖ Curriculum Development**

Teaching faculty who are members of various boards of studies under the University of Calicut are actively involved in the preparation and revision of the syllabi of various subjects taught under the UG and PG programs of the University. Such faculty collect recommendations for additions, deletion or substitutions in the syllabus from the other members of the teaching fraternity of the college, prior to the meetings convened by the academic bodies of the university. At the University level such recommendations are actively discussed and decisions are taken based on common consensus.

### **❖ Teaching and Learning –**

Student centric learning approach is adopted by the institution, which enhances the capabilities of the students and helps them to improve their communication and interpersonal skills. Seminars and assignments are assigned to students in such a way that it helps to inculcate curiosity and force them to read more about the topic. The weaker students are given personalised care by the teachers and the vibrant and hardworking students are supported



by the scholar support programs.
<p>❖ Examination and Evaluation –</p> <p>The college organises internal exams for all semester students. The internal examination committee takes good effort to conduct these exams systematically with the required seriousness. The evaluated answer scripts are given back to the students and class PTAs are called for after the evaluation to communicate the result to the parents. This enables the parents to have an up-to-date feedback about the academic results of their wards.</p>
<p>❖ Research and Development –</p> <p>8 faculty members have qualified Ph.D and 7 members are pursuing their research in various fields, and one faculty has an ongoing major research project. In addition several teachers have presented papers in International, National and regional level seminars and conferences.</p>
<p>❖ Library, ICT and Physical Infrastructure / Instrumentation-</p> <p>The college which started functioning in 1968 has a main building which houses the major PG and UG departments, central library, 5 science laboratories, IGNOU study centre, computer lab, seven smart classes, seminar hall, auditorium, cooperative store, NCC room, NSS room, Canteen, separate male and female hostels etc</p>
❖ Human Resource Management- (Already given in above tables)
❖ Industry Interaction / Collaboration
<p>❖ Admission of Students –</p> <p>The College strictly adheres to the rules and regulations associated with the central allotment process of University of Calicut, at the same time ensuring social and economic justice to all students as envisaged by the government of Kerala. Consequently the admission process is conducted as per the schedule published by the University.</p>

#### 6.2.2 Implementation of e-governance in areas of operations:

❖ Planning and Development
❖ Administration
❖ Finance and Accounts
❖ Student Admission and Support
❖ Examination

### 6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year : Nil

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2017	NAAC Accreditation in new format	Maintaining proper books of record	Dec 11, Dec 22	30	10

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
Refresher Course in Malayalam	1(Deepesh Karimpunkara)	02/08/2017 to 23/08/2017
Orientation Programme	1	
Refresher course in English	1(Sangeetha G Nair)	04/12/2017 to 21/12/2017
Refresher course in Basic Science	1(Neethu.P)	15/06/17 to 05/07/2017
IGNOU Orientation program	2( Dhanya Krishna, Vidya.K)	29/10/2017

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent Nil	Fulltime 15	Permanent Nil	Fulltime/temporary 4

6.3.5 Welfare schemes for

Teaching	
Non teaching	
Students	Gym facility, canteen facility,

## 6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly  
(with in 100 words each)

The institution conducts internal and external financial audit regularly. The internal audit is conducted by the SN Trust Kollam. The auditors of the trust visit the college each year and verifies all the files and vouchers of the institution. Two types of external audit is conducted in the college. One is the regular audit by the deputy directorate of collegiate education and the other is done by the AGs office.

6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year( not covered in criterion III)

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
Nil	Nil	

6.4.2 Total corpus fund generated : 10,00,000

**6.5 Internal Quality Assurance System**

6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	Authority
	Yes/No	Agency	Yes/No	
Academic	No	NA	No	NA
Administrative	Yes	AG's Office, DD Office, Trust	Yes	NA

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

The vibrant PTA of the college actively participate in all the activities of the college and is very positive towards the developmental needs of the college. Some are listed below

- Provided incinerator to the college
- Organised merit day for congratulating the winners of Arts and Sports competitions
- Appointed cleaning staff
- Gave salary advance to the guest faculty working in the college till their salary papers were cleared by the Deputy DC .

Provided fans and tube lights to 6 classrooms

#### 6.5.3 Development programmes for support staff (at least three)

The staff association of the college also works hard and contributes for the well being of the institution.

- One of the Faculty member Dr. Anusmitha.N contributed a water purifier with cooler and also a Table and 4 chairs to the college library.
- The share and care system is introduced in the college to help the poor students.

#### 6.5.4 Post Accreditation initiative(s) (mention at least three)

After the second cycle of reaccreditation in October 2016, the college has taken up initiatives to prepare the institution for the 3<sup>rd</sup> cycle taking into consideration the suggestions made by the peer team.

- The college has applied for both UG and PG Programs, so that the number of courses can be increased.(Political science and Botany)
- In order to overcome the infrastructural constraints, the college has applied for RUSA funding on time and has been allotted an amount of 2 crores by RUSA for infrastructure development
- Serious efforts has been made to scientifically collect and analyse the details of student progression

#### 6.5.5

- a. Submission of Data for AISHE portal : (Yes /No) YES  
 b. Participation in NIRF : (Yes /No) NO  
 c. ISO Certification : (Yes /No) NO  
 d. NBA or any other quality audit : (Yes /No) NO

#### 6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from--- --to-----)	Number of participants
2017	Orientation to freshers	10 <sup>th</sup> July 2017	2 Days	310
2017	Seminar on NAAC Accreditation in new Format	11 <sup>th</sup> December 2017	1 Day	30

2017	Workshop on Maintenance of office records	20 <sup>th</sup> December 2017	1 Day	20
2018	Technical guidance to Teachers regarding the funding for Minor/Major projects, Seminars/Workshops etc.	18 <sup>th</sup> June 2018	1 Day	32

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Seminar on Stress Management	8 <sup>th</sup> March 2018	100	50

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:  
Percentage of power requirement of the College met by the renewable energy sources

--

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities(class rooms adjusted down stairs)	Yes	2
Provision for lift		
Ramp/ Rails	Yes	2
Braille Software/facilities		
Rest Rooms	Yes	5
Scribes for examination	Yes	4
Special skill development for differently abled students		
Any other similar facility		

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed

2017	3	2	2 days	Mosquito eradication program Rain water harvesting	Reduce monsoon diseases, Save water for summer season
------	---	---	--------	---	--

#### 7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
College Calendar	September 25	The college calendar provides all the information about the college, its history, courses offered, the rules and regulations to be followed in the campus etc. The calendar also provides the details of all staff members of the college and the details about the grading pattern which will be useful to all the stakeholders of the college.

#### 7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants

#### 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> <li>• Ours is a Plastic free campus</li> <li>• Introduced <i>Nakshathra vanam</i> project in the Campus</li> <li>• Introduced Bio waste management system</li> </ul>
---

### 7.2 Best Practices

Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

#### **Padheyam**

One of the institutional best practice is Padheym, which is carried out by the students and staff for the last 4 years. It's a program for providing one time meal for the down trodden and the bystanders of Kozhikode medical college hospital. The program initiated by the NSS units of

the college was taken up by the whole college. In this program the students and staff bring food packets on all Tuesdays and Fridays. The NSS volunteers collect these packets and distribute it among the poor people near medical college hospital.

### **Blood Donation**

Another best practice followed by the college is that of donating blood. The college has prepared a blood bank directory of the staff and students and also local residents, who are willing to donate blood. The college organises blood group detection camps in the college every year and updates its blood bank directory. The hospitals in Calicut city contact the blood bank committee of the college in case of blood requirements and the committee with help of the directory arranges willing people for the same.

## **7.3 Institutional Distinctiveness**

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

## **8. Future Plans of action for next academic year (500 words)**

The college proposes to organize various kinds of academic and non academic programs, along with the routine programs organized by the college

The college as part of its golden jubilee celebrations, the college has planned to organize a series of talks on the philosophies and teachings of the his highness Sree Narayana Guru. As part of the celebrations, the teaching staff of the college has taken up the initiative to renovate the seminar hall of the college. So that every program organized by the college can be hosted in a befitting manner.

The Bhoomithrasena club proposes to extend the organic farming undertaken in the campus to nearby house-holds by providing various kinds of assistance like good varieties of seeds, technical guidance regarding farming, soil testing etc.

---

*Signature of the Coordinator, IQAC*

---

*Signature of the Chairperson, IQAC*