



A meeting of IBAC members held on 6/1/2023  
in Principal room  
2:30 Pm

### Agenda

- 1 AQAR Submission
- 2 ICTEDIS
- 3 Institutional Distinctiveness
- 4 Bench Marking
- 5 Visit from SN Trust
- 6 Evaluation of new E-governance Site
- 7 Conduct Mock BSR Test

### Members Present

- 1 Dr. Kumar. S.P.
- 2 Dr. Athina Jayaprakash
- 3 Dr. Vijaylax Vijayakumar
- 4 Aparna R.S.
- 5 Dr. Suma.T.K.
- 6 Sangeetha G. Nair
- 7 Neethu.P
- 8 Dr. N.K. DIVYA
- 9 Dhanya Krishna

### Decisions

1. Submitted the annual report of departments and clubs.
2. AQAR 2021 - 2022 data collection completed
3. IQA will be submitted after the visit of Dr. G. Jayadevan (S.N Trusts Treasurer)

## Decisions

The meeting of IQAC members started at 2:30 Pm with a Silent Prayer. Dr. Kumar. S. P welcomed all to the IQAC meeting.

AQAR 2021-2022 was presented before the committee and approved for submission. But AISHE updation of 2021-2022 is not completed. The committee asked the AISHE coordinators to upload the needed information immediately. It was decided to submit AQAR immediately after the updation of AISHE data.

It was decided to conduct ICTEDIS classes by all 7 department in the month of January 2023. Ms Devika. G (Assistant Professor, Dept of English) appointed as the coordinator of ICT enabled digital interactive session. The committee also decided to carry out the institutional distinctive programs for the academic year 2022-2023.

IQAC coordinator presented before IQAC members the new bench marking introduced from January 2023 onwards and make changes in SSR accordingly. The revised SSR was also presented before the IQAC members. IQAC coordinator informed the committee members about the need to orient all the teachers about the New bench marking introduced by NAAC.

The committee analysed the progress of SSR preparation. The members informed that we have to inform the management about the requirement of the college for facing NAAC peer team. The list of requirements

were prepared by the committee. Principal Dr. Kumar informed that Dr. G. Jayadewan (S.N. Trust Treasurer) will be visiting the college on 10/1/2022.

The committee also evaluated the new e-governance software (Campus Genie). The committee reviewed that this software is better than the Relant software. So it was decided to purchase the Campus Genie software for recording the academic, Examination & financial aspects of the college). The committee also decided to apply for the Mock SSR test before going into the actual SSR Submission. The meeting ended by 4 PM.