



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Sree Narayana Guru College,
Chelannur

- Name of the Head of the institution Prof. (Dr.) Kumar S P
- Designation Principal
- Does the institution function from its own campus? Yes
- Phone no./Alternate phone no. 0495 2260495
- Mobile no 9847700093
- Registered e-mail sngcollege2007@yahoo.com
- Alternate e-mail principalchelannursngc@gmail.com
- Address Chelannur, P.O Kannankara
- City/Town Kozhikode
- State/UT Kerala
- Pin Code 673616

2.Institutional status

- Affiliated /Constituent Affiliated
- Type of Institution Co-education
- Location Rural

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Calicut**
- Name of the IQAC Coordinator **Dr Athma Jayaprakash**
- Phone No. **04952260495**
- Alternate phone No. **9446333935**
- Mobile **9746177628**
- IQAC e-mail address **iqar.sngcchelannur@gmail.com**
- Alternate Email address **athmaomkar@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://sngcollegechelannur.edu.in/IQAC/reports/AQAR2021-22.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sngcollegechelannur.edu.in/2023/Calendar%202022-23.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.50	2007	31/03/2007	30/03/2012
Cycle 2	B++	2.89	2016	05/11/2016	04/11/2021
Cycle 3	A	3.13	2023	12/10/2023	11/10/2028

6. Date of Establishment of IQAC

04/06/2012

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Central	RUSA	2020-2021	11,94,829
Institutional 1	Central	RUSA	2021-2022	83,75,508
Institutional 1	Central	RUSA	2022-2023	46,72,239

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **13**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organised academic feast Ripples 2022 as a seminar series. The college hosted 7 lectures with resource person from various disciplines. 2. Conducted SSR induction programme in the college for the faculty. 3. Supported the teachers in pursuing orientation and refresher programs. 4. Conducting orientation program for first year students. 5 Completed the 3rd cycle of NAAC with A grade (CGPA-3.13)

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Improvement in the E- Governance soft ware	The college decided to improve the E- governance software. Changed the software from Relent to Campus Genie software in Sree Narayana Guru College , Chelannur
Planning to conduct national webinar series	Organised academic feast Ripples 2022 as a seminar series. The college hosted 7 lectures with resource person from various disciplines. This event provided opportunity for students and faculty for paper presentation and interaction with luminaries from various disciplines.
Decided to conduct water quality testing	Department of Botany organised Water quality testing in the near by locality
Conduct ICT programs	Under the auspices of IQAC all the departments conducted ICTEDIS programme.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	23/02/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Sree Narayana Guru College, Chelannur
• Name of the Head of the institution	Prof. (Dr.) Kumar S P
• Designation	Principal
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• Alternate e-mail	principalchelannursngc@gmail.com
• Address	Chelannur, P.O Kannankara
• City/Town	Kozhikode
• State/UT	Kerala
• Pin Code	673616
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
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• Name of the Affiliating University	University of Calicut
• Name of the IQAC Coordinator	Dr Athma Jayaprakash

• Phone No.	04952260495				
• Alternate phone No.	9446333935				
• Mobile	9746177628				
• IQAC e-mail address	iqar.sngcchelannur@gmail.com				
• Alternate Email address	athmaomkar@gmail.com				
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• if yes, whether it is uploaded in the Institutional website Web link:	https://sngcollegechelannur.edu.in/2023/Calendar%202022-23.pdf				
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Cycle 3	A	3.13	2023	12/10/2023	11/10/2028
6.Date of Establishment of IQAC			04/06/2012		
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Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	23/02/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	03/02/2023

15. Multidisciplinary / interdisciplinary

The Vision of National Education Policy is to provide high quality education to develop human resources in our nation as

global citizens. Sree Narayana Guru college Chelannur has implemented multidisciplinary education by introducing a series of knowledge building and skill development exercises for students like Ripples multi disciplinary seminar series, various club activities which includes discussions and peer teaching sessions in class rooms. Leadership qualities and self discipline developed in our students by making them actively participate in social extension activities like NSS and NCC units. The students also engaged in community services . All the departments of our college already offer open courses with an interdisciplinary approach and the students of any discipline are free to join them out of their individual interest. Teachers of the institution have undertaken a series of orientation sessions and refresher courses conducted by Human Resource Development Centres of UGC in which they have been invariably introduced to the New National Education Policy. In order to enhance the recommendations of NEP various clubs functioning in the college provide opportunity for the overall development of the students in sports, arts and literary.

16.Academic bank of credits (ABC):

The institution has made the decision to enhance technical support for the successful implementation of the Academic Bank of Credits. To achieve this, the e-governance software used by the institution will undergo further updates to incorporate the provisions outlined in the draft of the National Education Policy (NEP). These provisions aim to facilitate multiple entry and exit points within academic programs. An innovative aspect of this initiative involves enabling students to earn and deposit credits through participation in national schemes such as SWAYAM, NPTEL, and V-Lab. The Academic Bank of Credit will also serve as a mechanism for credit transfer and accumulation, empowering students to earn credits and successfully complete their programs. Sree Narayana Guru College is committed to adhering to the curriculum and structure prescribed by the affiliating University of Calicut. Additionally, in alignment with the NEP, the college will embark on the launch of new skill-based and vocational courses. These courses will be designed to offer credits affiliated with the University of Calicut, ensuring that students receive a well-rounded and flexible educational experience that meets both academic and industry requirements.

17.Skill development:

Sree Narayana Guru College, Chelannur is affiliated to the University of Calicut and it follows the curriculum provided by

the university. The college offers Add on courses in, Latex for Beginners, Research Methodology, English for Effective Communication, Money and Banking, etc. The institution follows the footsteps of Sree Narayana Guru, the great saint and social reformer of Kerala, whose motive was to imbibe strength through organization, and seek liberation through education. A Sree Narayana Study Centre functions in the college to develop a humanistic, ethical and non violent culture among students. The college has already made collaborations with major institutions in the locality and industrialists to design programmes that provide vocational skills to the students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Sree Narayana Study centre, functioning in the college propagates the teachings of Sree Narayana Guru who is revered for his Vedic Knowledge. Several spiritually enlightening seminars and lectures are organized by the Study Centre. Initiatives are taken by the institution to promote Indian languages like Hindi, Sanskrit and Malayalam. Programmes including webinars and seminars are offered to encourage Hindi, Malayalam and Sanskrit learners. From 2020-21 onwards, the institution offers MSc Biology with molecular Medicine and Virology as specialization which is introduced as a new generation course by the University of Calicut.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Sree Narayana Guru Chelannur college has 7 UG departments, 4 PG departments following the syllabus of University of Calicut. The faculty members of our college have their representation in Board of Studies, and they actively participate in the framing and evaluation of various programme outcomes. The students and the faculty members are informed and updated at the institutional level about the ongoing programmes and courses and their outcomes, under the leadership of IQAC. The Program outcomes and course outcomes are communicated to the students and teachers properly and it is updated in the college website. Each year college handbook is distributed to the students which contains all the courses and programs organised by the college. College level orientation program are organised in the beginning of each year to familiarise the new students with the rules and regulations of the college. To achieve the positive outcome college takes the measures to execute the course and course outcomes.

20.Distance education/online education:

Upholding the concept of optimum utilization of resources, teachers of the institution were motivated and encouraged by IQAC to take ICT enabled sessions in the classrooms making use of their own laptops and other technological gadgets. As a part of this a new program named ICT enabled digital interactive session (ICTEDIS) was launched in the college from 2020 onwards. Each department conducted classes updating the latest innovation in their subjects with the help of ICT sessions. Sree Narayana College affiliated to the University of Calicut has been successfully functioning as the examination centre of Distance Education Centre, University of Calicut for more than a decade. The infrastructure facilities of the college as well as the service of the teaching and non-teaching staff are adequately provided for the smooth conduct of the distance education examinations. The College also have a IGNOU centre functioning in our college providing distance education to numerous number of students.

Extended Profile

1. Programme

1.1	293
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1202
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	213
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File
2.3	447
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	47
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	69.69 (fig in lakhs)
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	46
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sree Narayana Guru College functions as an affiliated institution under the University of Calicut, delivering primarily the curriculum designed by the University. As an affiliated institution, the college adheres to the pattern designed by the University. The college rigorously follows the academic guidelines set by the university. At the same time, we constantly endeavour to realise our vision by working on the framework of university education. The college follows the academic calendar provided by the University. The staff council prepares an outline of the academic activities. The IQAC and CBCSS monitoring committee ensure systematic implementation of the curriculum. The staff council in consultation with the IQAC prepares the institutional academic calendar in tune with the University academic calendar to facilitate an effective academic atmosphere.

Teacher evaluation by students is conducted in each semester and teachers are advised about the strength and weakness of their teaching methods. Class wise parent teacher meeting are conducted to ensure effective feedback for the proper curriculum delivery. Curricular planning is further ensured by the participation of faculty members in Board of studies. Faculty members of different departments have been participating in syllabus revision workshop and are part of question paper setting of University exams.

The college offers various Add on courses like Introduction to discrete mathematics, Business research methods, Mushroom cultivation, First aid and safety education, English for effective communication, Economics of money and banking, Latex for beginners and Sahithya Rajana to inculcate value based and professional skills in students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sngcollegechelannur.edu.in/calenda_r.php?id=3

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level academic calendar and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays, Dates of commencement of internal examinations, last date of submission of assignments, Dates of seminar presentation and Dates of commencement of model examinations.

Internal Assessment tests (IA), assignments, seminars and Class room participation based on attendance are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The faculty members prepare IA question papers based on scheme of evaluation and approved by the department Head. The internal assessment test timetable is prepared by the internal examination committee and circulated to students and staffs one week before the commencement of the test. The evaluation of answer scripts are carried out by respective Course Instructors and the Continuous Internal Evaluation (CIE) grades are published by the concerned departments. The Principal, through the academic committee meetings, frequently reviews the semester progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sngcollegechelannur.edu.in/calendar.php?id=3

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

252

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sree Narayana Guru College Chelannur follows the curriculum prescribed by the University of Calicut which includes various chapters covering cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

All undergraduate students are required to study Audit Courses on Environment Studies, Disaster Management, and Human Rights and Gender Studies. Human values are addressed through the course "Ways with Words: Literatures in English" offered in the first semester UG common English course. Human Values and Gender are addressed through the courses "Naveena Malayala Kavitha", "Drishyakalrasahithyam" and "Malayala Novel Sahithyam" offered in the third Semester and fourth Semester B.A Malayalam programme. Human values, Gender and Professional Ethics are addressed through the course "Signatures: Expressing the Self" offered in the third semester UG common English course.

Importance of Non conventional energy sources like solar energy, wind energy, energy from ocean are addressed in the course "Non Conventional Energy Source" offered in the fifth semester B.Sc Physics open course. Environment and Sustainability is addressed through the course "Environmental Science" offered in the sixth semester . The course "Management Concepts and Business Ethics" offered in the first semester B.Com programme helps students to understand the importance of ethical business practices. Apart from this, the institution frequently conduct seminars, debates and invited lectures on various topics concerned with human rights, social values, gender and sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

383

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution **A. All of the above**

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://sngcollegechelannur.edu.in/feedback-igac.php?id=11
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sngcollegechelannur.edu.in/feedback-igac.php?id=11

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

420

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

124

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced and slow learners are identified by the interaction with the students as well as their parents and based on their performances. Students are further identified accordingly based on their attentiveness in class, performance in different activities assigned to them, tutorial sessions and results of internal and university examinations. Those who need extra support are identified by corresponding tutor and are offered remedial classes. Peer learning groups are organized to enhance their confidence. They are motivated to actively participate in alternate methods of learning like co-curricular and extracurricular activities that boost their learning skills. Advanced learners are given special assignments, and are prescribed additional textbooks. Advanced learners are encouraged to attend Government run programmes like ASAP. Post Graduate students are given advice to focus on research. They are given opportunities for NET/JRF coaching, mock tests, seminar presentations, workshops, INFLIBNET, interaction with resource persons etc. These diversified activities cater to the needs of the heterogeneous student population of the institution.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/asap.php?id=7
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
420	50

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college offers various opportunities to promote student-centric learning. Classroom presentations, by students, are conducted at regular intervals, to encourage student involvement and participation in the teaching- learning process. Peer teaching is practised, whereby peer teachers are selected and given small topics to teach. The science students are given practical sessions in the laboratories, regularly, to better understand the various theoretical concepts prescribed for study. These practical sessions provide excellent opportunities for participative learning. Study tours and industrial visits are also conducted by the various departments of the college, to foster experiential learning among the students. Debates, group discussions and quiz competitions are also conducted to enrich the learning experiences of the students. All these activities are organised and executed by the students, under the supervision of the faculty. Problematic topics of contemporary relevance are posed before the students and they are encouraged to think 'out of the box' and arrive at logical solutions.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to make the teaching- learning process more compatible with the tremendous changes happening in the field of Information and Communication Technology, each department conducts ICTEDIS(Information Communication Technology Enabled Digital Interactive Sessions), every year. During these sessions, new and innovative topics related to the core subjects, are presented by the faculty. After the presentation, the students are encouraged to involve in active discussion, on the topics presented . In addition to this, students, especially the PG students, are given opportunities to

conduct technologically assisted presentations. These exercises help to develop the presentation skills of the faculty and students, and make them fully competent in the contemporary technological world.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

50

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

273

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is conducted for all the four semesters of the PG courses and the six semesters of the UG courses. For the purpose of internal marks consolidation, internal examinations, based on the University examination model are conducted and the answer sheets are evaluated. Assignments and seminars, submitted and presented by the students, make up the second and third component of internal assessment. The final component is based on the classroom performance of the students, related to their attendance in class. The timely submission of assignments and proper presentation of seminars are insisted upon to make the students aware of the importance of internal assessment. The students are informed properly about the need to attend all the

internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://sngcollegechelannur.edu.in/ccq.php?id=2

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the conduct of internal exams, the students are shown the valued papers so that they can understand the modifications they have to incorporate to prepare for the University exams. Opportunity is provided for retests for the students who missed the internal exams due to genuine reasons. The attendance percentage of each class is informed to the students at regular intervals to make them aware of the status of their attendance. The topics for assignments and seminars are provided sufficiently well in advance so that students get ample time to prepare their presentations. Those students who have attendance issues are contacted by the departments concerned, and their parents are also informed about the attendance percentage of their wards. This is done to redress the grievances related to attendance and make the students attend the classes regularly, and perform well in both internal and university exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution provides a variety of graduate and postgraduate programs affiliated with the University of Calicut. The university shapes the curriculum, defining program outcomes, program-specific outcomes, and course outcomes at the university level. These are periodically revised by the Boards of Studies, incorporating feedback from experts and stakeholders. The college implements these outcomes and displays them on its website.

Upon admission, an induction program is organized by the Internal Quality Assurance Cell (IQAC) to familiarize students with the programs, outcomes, college rules, facilities, and assessment criteria. Department-level orientations are also conducted to introduce students to specific courses and career opportunities. Program and course outcomes for all programs are displayed on the website, designed to equip students with the necessary knowledge and skills for their chosen field. Students can track their progress against these outcomes, while faculty can align courses and assessments with them.

This transparency and accountability demonstrate the college's commitment to providing high-quality education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sngcollegechelannur.edu.in/outcomes.php?id=3
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Sree Narayana Guru College, Chelannur offers a range of courses and programs with specific course outcomes (COs) and program outcomes (POs) set by the University to ensure students achieve the desired learning outcomes. Evaluation of these outcomes is integral to the educational system and is carried out through assessments, examinations, assignments, projects, and practicals. Internal assessments, including quizzes, tests, assignments, and projects, are conducted throughout the course to monitor student progress and provide feedback. External assessments at the end of each semester evaluate overall achievement. Surveys, feedback forms, and interviews also contribute to the evaluation process. This ongoing evaluation is used to improve the quality of education and ensure alignment with societal needs. The results help identify learning outcome gaps and provide opportunities for improvement. All curricular and co-curricular activities are designed to help students achieve expected learning outcomes. Programme specific outcomes are often assessed based on indicators such as analysis of students progression to higher studies and employment which includes admission to prestigious institutes for higher education, performance in UGC-NET/JRF, GATE, JAM, Civil

Services and other competitive examinations. Sree Narayana Guru College is committed to using various assessment methods to continuously evaluate and enhance student learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sngcollegechelannur.edu.in/outcomes.php?id=3

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

398

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://results.uoc.ac.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sngcollegechelannur.edu.in/feedback-igac.php?id=11>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.65

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sree Narayana Guru College, Chelannur, is an institution always

focused on recruiting meritorious, dynamic and enterprising young faculty through a careful selection process and encourages faculty to enhance their teaching, research and administrative skills. Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Teaching and non-teaching staff are encouraged to enhance their qualifications and pursue part-time PhD programs. Faculty members are encouraged to guide research. Institute has created "Entrepreneurship Development Club" and "Innovation Club" for promoting innovation & entrepreneurship activities. Students are encouraged to present their innovative ideas which are of societal needs through various programmes conducted yearly. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products. "Ripples" an annual multidisciplinary seminar series of the College is a flagship programme. This programme gives an opportunity to interact with eminent resource persons from reputed institutions. Various other seminar and exhibition series were also conducted yearly for the betterment of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/activities-more.php?id=10

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year**3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

File Description	Documents
URL to the research page on HEI website	https://sngcollegechelannur.edu.in/researchguides.php?id=6
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sree Narayana Guru College, Chelannur is always committed to carving out a generation who would take an active role in social activities. With this aim in view the college has created many clubs for implementing these activities, like anti-narcotics cell, bhoomithrasena, entrepreneurship development club, human right forum club, nature club, science club, share and care club, sports and health committee, gender club, blood donation club, forestry club, science club, seed club etc. other than NSS and NCC. The college organizes a number of extension activities to promote institute-neighbourhood relationship to sensitize the students towards community needs. Every year, programs are organized under which students and staff participate voluntarily. Various programs with themes like cleanliness, green environment, tree plantation, gender sensitization, plastic free earth etc, are organized every year. Exposure to extension and outreach activities sensitized the students:

- To help people in need and distress
- To understand and share the need of under privileged
- To promote cleanliness in all span of life.
- To acquire social values and a deep interest in environmental related issues.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/IQAC/ar/ar2022-23.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

817

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate facilities for teaching - learning as per the stipulations of the Calicut University Act 1975. External and Internal funds have been utilised to set up adequate facilities for Teaching - Learning to provide quality education. The Planning Board, College Council and the IQAC regularly take stock of the infrastructural needs and provide the necessary inputs to the Management. The fund for infrastructure includes UGC, Management and PTA. RUSA fund of 2 crores had been utilized for a new PG block. With 67 acres of land in its possession the Institution offers adequate infrastructure facilities for curricular and extracurricular activities. The college is having 35 class rooms in which 15 are ICT enabled and 6 are well

equipped laboratories. A seminar hall and an outdoor auditorium is maintained to host programs. A well-organized library stacked with books, e-resources like N-LIST, e-journals etc. are functioning from 9:30 am to 4:30 PM. A co-operative store also functions to provide study material. The physical amenity facility includes counseling cell, common girls' room, canteen, gymnasium, carroms and chess boards and playground such as football ground, volleyball court etc. They all are functioning & maintained under the physical education department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/laboratories.php?id=4

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution aims for an integrated development of students adhering to the physical, emotional, psychological and cognitive aspects. In view with this objective the college offers various facilities for sports and cultural activities along with providing provisions for yoga, meditation and gymnasium. The outdoor facilities constitute football ground, volleyball court, tennis court etc. The department of physical education coordinates sports and games. Interested and talented students are given proper training after the selection trials to participate in the intra college, inter college, university and state level competitions. A gymnasium also functions under the physical education department. To promote cultural talents of students, the college has a Fine Arts club comprising of faculty members and student representatives. College level arts competition is held annually and the participants who perform well are retrained to compete in the zonal and inter zonal competitions. To practice cultural programmes, open stage, auditorium and seminar hall are made available. A yoga class is conducted for students to practice yoga and meditation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/gym.php?id=4

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/ictclassrooms.php?id=4
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50.75 (figs in Rs lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The computerized central library caters to the needs of the entire student community and staff, both teaching and non-teaching staff of the college. The library functions from 9.30 am to 4.30 pm on all working days including Saturdays and also during vacations. The library possesses a collection of 29536 books, 16 journals, 10 periodicals, 5 dailies kept in an organized manner and displayed in the library. The library has a separate collection of books for competitive examinations. The library has been fully automated with KOHA library automation Software, 22.11.12.000 version in the year 2023. All the functions of the library are automated using this software such as cataloging, data entry, circulation, stock verification and OPAC [Online public access catalog]. Searching and retrieving books are made fast and easy by using computerized catalog service, providing bibliographical information about the documents and its availability in the library. The students are able to search, know the status of a particular document and reserve a document online. It is possible through KOHA Cloud hosting. The library uses barcode technology for speedy issue/return operations. INFLIBNET arena with 10 computer is also functioning in the library. INFLIBNET provides e-books, e-journals, doctoral theses etc through N-LIST. Students and Teachers can use this NLIST program for their academic improvement. A Library Committee functions for conducting various programmes for the benefit of the students. The Library also provides orientation programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sngcollegechelannur.edu.in/library1.php?id=4

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

82475

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

142

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has integrated technology augmentation in all its future activities. It has remarkably developed its ICT facilities in recent years and has planned to purchase some more to augment the existing facilities through RUSA fund in the coming years. All Departments are provided with Desktop computers and Wi-Fi,

but teachers mostly use Laptop computers because of their portability and as they facilitate ICT enabled classes. The bandwidth of internet connection is 100 mbps in 2023. The institution has one common computer lab which was set up using UGC's additional grant. It functions with 95 computers. All the departments have LCD projectors and accessories for engaging ICT enabled classes. The seminar halls are also provided with LCD projectors. The IQAC room has two desktop computers. The internet service provider at present and internet connectivity is being utilized at the college office, principal's chamber, IQAC room, staff rooms and laboratories with wi-fi facilities. All paper notices and circulars have been circulated through electronic media. Electronic announcement system is employed for prayer, hour bell and so on. Surveillance cameras have been strategically located on the whole classrooms, college office and Principal's room

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/computerlab.php?id=4

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.30(fig in Rs lakh)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Sree Narayana Trusts, Kollam, management of SNG college, chelannur is entrusted with the task of maintaining the physical facilities in the campus. The requirements are communicated by the principal to the Regional Development Council of the SN Trusts and the RDC Chairman in consultation with the Manager, SN Trusts undertake the developmental activities in the college. The academic and support facilities are monitored and addressed by the Principal. The Parent Teacher Association of the college takes a proactive role in all the matters of the college. Most of the academic needs of the college are met by the PTA. The support facilities like laboratory, library, computers etc. are maintained with the help of the funds in PD account and also from the plan funds allocated by the UGC from time to time. The college makes purchases of laboratory requirements and library books every year by inviting tenders. The college has a very active sports department and has a Men's hostel for sports students which get assistance from Kerala State Sports Council. The PTA also assists the sports department by providing funds for the various needs of the sports students of the colleg

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/SSR/2022/crt/4/4.1.1_Availability_of_adequate_infrastructure_and_physical_facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

47

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://sngcollegechelannur.edu.in/IOAC/ar/ar2022-23.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

361

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

361

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

84

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree Narayana Guru College, Chelannur has an active and well organized Students Union which facilitates the smooth functioning of the institution in all its academic and non-academic activities. The main objective of the College Union is to work for the general welfare of student community and train them to be compatible with the futuristic demands of the global community. This Committee, in consultation with its Faculty Advisor and Faculty Advisory Committee organizes major events in the college. Sports, NSS and NCC Units of the college have separate Student Executives and a large body of Student Volunteers. The Student Council and Student Representatives are members of several Administrative Committees such as Hostel Committees, Student-Faculty Committees, Admission Counselling Committee, Sports Admission Committee, College Magazine Committee, Website Committee, Internal Complaints Committee and Grievance Redressal Committee. The IQAC of the college has one representative each from amongst the current students and Alumni. The student's Union Chairman is an ex-officio member of the College Council and thus involves students' representation in decision making and formulation of plans, and designing strategies of implementation. All activities of the clubs are planned and executed through the students after detailed realistic deliberations on the strategies and outcome

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/IQAC/ar/ar2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

240

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sree Narayana Guru College, Chelannur has formed an Alumni Association in the year 2021, in order to enhance and support the activities conducted by the institution, for the progress of the stake holders and to the society at large. The association is named as SNGC Cheannur Alumni Association and has been registered under the Societies Registration Act XXI of 1860, with the registration number KKD/CA/429/2021, on December 12, 2021. The association meets regularly, collects detailed contact information of the students who have passed out from the institution and conducts undertake periodic surveys to know their current job profile, higher education status, and information for any other engagement. Various activities have been planned by the association for improving the standard of the institution by

sharing a bonding and a feeling of togetherness, service mindedness and team spirit. Apart from the registered alumni, our institution has formed another group named 'Ormmakkot', a reunion of the students who studied for undergraduate courses in Chelannur Sree Narayana Guru College during 1975-80 on 12 March 2022. The group meets regularly and plans to involve actively in charity.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/alumni.php?id=7
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

? Vision

It was His Holiness Narayana Guru's call to seek "Enlightenment and liberation through education" which inspired the distinguished citizens of this backward area to start a new college. The basic vision of the institution is to provide education to the marginalized sections of the society. The college stands for the academic excellence as well as the development of the skill and character of students, based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

? Mission

The mission of the college is to promote tolerance, secularism, communal harmony and democratic spirit among the youth, to create morally responsible citizens, to expel the darkness of ignorance by lighting the lamp of wisdom. We aim at building up a humane and socially committed fraternity of young men and women by the

upliftment of the downtrodden masses through education.

? Nature of Governance

Our institution is a major center for higher education offering educational opportunities to the rural community. A sizeable number of our former students have been placed in coveted positions in India and abroad. This fact has significantly contributed to the general development of the area. Majority of the students of our college belong to the backward classes ,with 70-80% comprising of girls. The institution is striving to achieve the goal of equal access and equal opportunity in all walks of life.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/vision.php?id=2
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

? The college has a practice of decentralising its activities and encourages participative management in the working of the institution. Each department of the college is given the discretion to organize seminars and other academic activities of their choice. The Principal, PTA and the Management gives full support to the proposals undertaken by the departments. The college organises various seminars, interactions etc. in a decentralised manner.

? All the major decisions pertaining to the college are made by the approval of College Council which has 2 elected members and all the Heads of the departments. Out of 47 teaching staff, 17 members are there in the council and each and every member is given an opportunity to express his/her views.

? The tutors handle the matters related to students in their respective classes. Decisions and suggestions of the Department are presented by respective heads in the staff council meetings.

After careful deliberations, recommendations of the staff council are presented to the governing body for implementation. Implementation of approved recommendations is entrusted to the Principal, who carries it out through the corresponding wings of the administrative section.

? The institution encourages participative management by confirming the involvement of the faculty members and students in various activities and clubs. All co-curricular and extension activities are planned and implemented by the duly appointed coordinators of different clubs, committees and forums.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/clubs.php?id=7
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

On 15 December 2022, with an earnest view to enlighten the younger generation through academic deliberations, 'Ripples 2022' was inaugurated by Smt. Madhavikutty M A IAS, District Development Commissioner, Kozhikode. The event was presided over by Dr. Kumar S P, Principal. The inaugural session was succeeded by seminar conducted by the Economics department. Economics - 15 December 2022 Dr. Dr. Rahul K, GASC, Meenchandha Topic - "Innovative practices in Banking".

Botany and Biology - 21 December 2022 Dr. Anu Augustine, Dr. Janaki Ammal Campus, Kannur Topic - "Mangroves - Extremophilic Adaptations".

Mathematics - 6 January 2023 Dr. Santhosh P. K., Govt. College, Mokeri. Topic - "Introduction to Calculus of variations".

Physics - 16 January 2023 Dr. Rajitha Ramanarayanan, Govt. Victoria College, Palakkad Topic "A Brief Insight into the Realms on Physics" Commerce - 27 January 2023 Dr. Anil Kumar K, Alphonsa Arts & Science College, Sulthan Bathery. Topic - "Research in Social Science".

English - 27 February 2023 Dr. Moncy Mathew, GASC, Meenchanda

Topic - Recontextualising English Literature in Today World."

The valedictory session of Ripples 2022 was conducted on 13 March 2023. The chief guest of the function was Dr. K M Anil, Professor Ezhuthachan Study Centre, University of Malayalam.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/perspectiveplan.php?id=2
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

? The college ensures all bodies function effectively headed by a coordinator and having required members. These bodies carryout their functions in consultation with the head of the institution .

? The IQAC functions with the aim to monitor and assess the quality standards set by the University and NAAC. . In addition to it, Academic Monitoring Committee, Admission Committee, UGC Cell, Research and publication committee , Library Advisory Committee, University Examination Cell, Parent Teacher Association, Planning Board and Statutory Cells like, Women Cell, Anti Ragging Committee and Internal Complaint Committee play a noteworthy role in the management and administration of the institution.

? Staff Council and Administrative Wing monitor the regular functioning of the institution. At the department level, heads of each department takes responsibility . Department council meetings are convened regularly to discuss, review and decide matters related to the departments. Class tutors are assigned charges of each class . The administrative wing is headed by Superintendent, followed by Head of Accounts, Upper Division Clerks and Lower Division Clerks.

? Recruitment and Promotional Policies

The Recruitment of the faculty and the non-teaching staff at SNGC is carried out as per the nomenclature of the UGC, the Management Policy and the stipulated regulations of the Government.

Promotional policies are setup on par with the regulations of the government. Job enhancements of all employees are taken care of.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sngcollegechelannur.edu.in/organogram.php?id=2
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Staff Association is an informal group of employees that provides support and advice for people working under the single roof. Main objective of this association is to negotiate good interaction and cordial relation among the employees. It is a platform to share opinion, advice, and take active role to present collective request and decisions in front of the employer and management. The main functions of a staff association are to represent the members and negotiate with the management. With the strength or collective group it becomes possible to bargain the condition. The morale and

motivation level of staff would be enhanced and the end result would be greater. The existence of staff association ensures healthy relationship between workers and management. Our association also acts as a platform to address the rights and requirements of staff and ensure a good working environment with cordial relationships among the staff .

The benefits commonly enjoyed by regular and ad-hoc

- The cooperative store which provides stationery items at a subsidized rate
- Gymnasium
- Financial assistance for the medical treatment of the staff and their family
- Salary advances for the newly appointed staff till they get the salary for the staff.
- Canteen

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/staffassociation.php?id=2
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal has become a term used for a variety of activities through which an institution seeks to assess faculty members and develop their competences, improve performances, and allocate rewards. The most productive faculty are those that are constantly-driven, and unrelenting in their academic pursuit. The College has an adequate Performance Appraisal System for both the faculty and the staff. Setting achievable targets during the appraisal helps to motivate the faculty and the staff, and empower them to feel more confident.

The faculty members are evaluated periodically through a self-appraisal system. The performance of the faculty is evaluated through the execution of a self-annual plan, feedback from students, appraisal from their respective HODs, peer group and the Management. The students evaluate the course teacher through a questionnaire. . The feed back committee analyses the data and forwarded to the principal. The teachers are appreciated for their good performance and improvement measures are suggested if necessary.

In case of non teaching staffs ,the teachers and students of the Institution evaluates the non-teaching staff of the college . A questionnaire is distributed among randomly selected students and teachers . Based on the evaluation report, Principal conduct meeting for non teaching staff and appreciate for their performances and they are given suggestions to improve the quality of services rendered .

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/feedback-igac.php?id=11
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a healthy financial audit system with regular internal and external audits. The internal audit system is two tiered, the first tier comprises of the Account Clerk, Head Accountant and Office Superintendent whereas the second tier is the internal audit cell/core committee (Principal and teaching staff). The transactions in the cashbook is checked by the Office Superintendent, and countersigned by the Principal after verification with the aid of the Internal Audit Cell. Consequent to authentication of audit by external Chartered Accountant utilisation certificate is issued. The utilisation certificate is submitted for scrutiny to Accountant General and Deputy Directorate of Collegiate Education, Kozhikode. The audit wing of Deputy Directorate of Collegiate Education visits the institution and peruses the files and corresponding supporting documents. Institution responds to audit objection with corroborative evidence. Any inadvertent discrepancy is immediately resolved by the institution. The audit report of PTA account is prepared and presented before the Executive and General Body for approval. Further, external Chartered Accountants assigned by the Sree Narayana Trusts conduct an elaborate audit of all files, receipts, and cashbooks annually or before the end of a Principal's tenure, thus ensuring a smooth functioning financial system in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1772633

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Before the commencement of each academic year, HoDs assess the needs of their respective departments and submit reports to the IQAC, for compilation and alignment of these with the perspective plan prepared for the year. The Planning Board (headed by the Principal), IQAC, Purchase Committee, Library Advisory Committee, and College Council, make necessary revisions and present it to the Management for approval. Funds from RUSA and Management are utilized to enhance infrastructure of the college and ensure that the institution caters to the needs of the students. The UGC grants are utilized for the conduct of national/international seminars and major/minor research projects. Kerala State Sports council provides mess fund towards the college sports academy scheme. The Government funding for programmes such as NSS, NCC, WWS, SSP, and ASAP increases the employability of the candidates. The funds allotted for Bhoomitrasena Club, Women Empowerment Cell, and ED club are utilized appropriately to mould socially committed students. The Alumni Association generously contributes to the improvement of their alma mater. The PTA fund consolidated at the beginning of each academic year is utilized for the smooth

functioning of the college. The college functions as a Study Centre for IGNOU and an examination centre of the School of Distance Education of University of Calicut

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC (Internal Quality Assurance Cell) at SNGC (assuming it's an educational institution) plays a crucial role in ensuring quality and standards. Each department meticulously devises its action plan based on the seven criteria outlined by the NAAC (National Assessment and Accreditation Council). This plan encompasses various elements, such as crafting Vision and Mission statements for each department, shaping curriculum design and development, fostering academic flexibility, implementing curriculum enrichment strategies, refining teaching, learning, and evaluation methodologies, and promoting research consultancy and extension activities.

At the onset of each semester, the department formulates an action plan following a specified template. The Head of the Department (HOD) oversees the progress and provides regular updates to the Principal. The IQAC evaluates the department's action plan at the semester's conclusion, reinforcing quality assurance strategies and processes. This systematic approach ensures a continuous commitment to maintaining and enhancing educational quality standards.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/minutes.php?id=11
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the conclusion of each semester, the Department conducts an annual evaluation, bringing together all faculty members to assess the comprehensive development of the Department across various dimensions. These dimensions include result analysis, faculty meetings, programs organized with eminent personalities, details of conferences/workshops/seminars hosted by the department, faculty contributions in the corporate sector, and challenges faced by the department. The Principal thoroughly reviews the semester's activities and provides recommendations for further enhancement.

SNGC ensures the regular assessment of results after each semester, with the IQAC overseeing the entire result analysis process. The analysis entails a systematic report on the pass percentage of students, examining their performance in each subject for the respective semester. This report encompasses details such as minimum and maximum marks secured, the average percentage of marks attained by students, and the classification of marks into low, moderate, and high categories. Additionally, the report highlights outstanding students along with the pass percentage for each department. The outcome of the result analysis prompts each department to conduct a systematic analysis, identifying various shortcomings.

Furthermore, there has been an increased integration of Information and Communication Technology (ICT) in teaching practices, empowering all teachers to adapt to new technologies. Notably, two faculty members have obtained Ph.D. degrees during this period, while several others have registered and actively engaged in research pursuits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sngcollegechelannur.edu.in/minutes.php?id=11
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As gender equity is the state of equal ease of access to resources and opportunities regardless of one's gender, our college has various facilities and programs to promote gender equity in curricular and co-curricular activities. A ladies' restroom is positioned on the ground floor of the college to provide the basic amenities for female students to refresh and recuperate themselves. and an incinerator is installed in the college as an environment-friendly method of disposal of used sanitary pads. The counseling center, CCTV, and separate hostel facilities for male as well as female students are provided by the college. The

college also has a volleyball team for both male and female students. The players are privileged to be trained under eminent coaches. Identity cards are issued to all students of the college to maintain safety reliability and security inside the campus. A well-furnished gymnasium is provided on the campus accessible to students and staff of the college. Webinars on the topics 'Be Hygienic during Menstruation Period', 'Sexual Harassment against Women', 'Cybercrimes Prevailing in the Society and the Awareness towards Cyber Challenges in the Society' were arranged by the Women Study Centre functioning in the college. In connection with the International Day for Violence against Women, the members of the Women Study Centre lighted candles to spread awareness among the student community.

File Description	Documents
Annual gender sensitization action plan	https://sngcollegechelannur.edu.in/IQAC/2022/GEFP.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sngcollegechelannur.edu.in/facilities-more.php?id=4

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college believes in sustainable development and follows a green protocol policy inside the campus. The college has also taken strict measures against plastic usage inside the campus.

Boards are kept in several strategic locations. Water cooler installed in convenient places. Circulars and signboards on the restriction of plastic usage and directions on the usage of cloth banners, digital banners, and soft binding methods inside the campus have helped a lot in practicing green protocol policies. Paper waste is renewed beautifully into paper craft materials under the guidance of NSS. Separate dust bins are placed. Cleaning drives are undertaken under the guidance of NSS as a part of the environmental promotional activities. Chemicals are neutralized after usage and then they are disposed into the ducts in diluted form. The e-waste materials are repaired and reused in our institution to the optimum extent. The irreparably damaged computers and computer accessories are handed over to the management for further intervention procedures. A Biogas plant is installed on the college campus through which all biodegradable wastes are converted into biogas and the same is used to generate fuel for cooking purposes in the canteen. The slurry/manure from the plant is further processed through vermicompost and is used for organic farming. Water coolers placed inside the campus are an initiative towards water conservation as the contaminated well water is made potable through a multi-stage reverse osmosis system and muti-stage filtration method.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and

A. Any 4 or all of the above

**facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has taken utmost care in inculcating the values of tolerance and harmony towards cultural, regional, linguistic, and communal groups. As the institution comprises students belonging to rural backgrounds and socio-economic backwardness, the college has taken a special interest in their upliftment. Moreover, various grants and scholarships are provided to the students of SC/ST and OBC categories, and reservation rules apply to such student communities. Apart from that the college provides remedial coaching to the students with the issues of slow learning and learning disabilities like dyslexia, dysgraphia, dyspraxia, etc. Celebrating important National and International Days has instilled the values of patriotism and humanism among the students. The NSS volunteers and the NCC cadets conduct programs every year intending to reach out to the student community and ensure their maximum participation. Commemorative Days like Women's Day, Reading Day, Literary Week, World Population Day, World Nature Conservation Day, Independence Day, National Blood Donation Day, Gandhi Jayanthi, International Girl Child Day, National Integration Day, Republic Day, World Cancer Day, regional festivals like Onam, Christmas, Eid and Ramadan and other linguistic festivals like Mathrubhasha Day, Keralapiravi Day etc are observed. This establishes positive interaction among people of different racial and cultural backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes pride in the fact that apart from preparing a sound academic foundation for the student community; it constantly works to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The college ensures that the students participate very enthusiastically in all such activities. National celebrations like Independence Day and Republic Day are arranged with great pomp and vigor. The NCC, NSS, Sree Narayana Study Center and the faculty of various departments have organized academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The college has also organized student-centric activities like paper, poster, and essay competition displays at the Annual Synergy event, etc. which received huge participation from the students and promoted their awareness about various aspects of Indian citizenship. Moreover, students have participated in conferences, expert talks, and other competitions related to various various contemporary legal issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sngcollegechelannur.edu.in/activities-more.php?id=10
Any other relevant information	https://sngcollegechelannur.edu.in/activities-more.php?id=10

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Last year many programmes both national and international were organized at Sreen Narayana Guru College, Chelannur. These are as follows, World Environment Day, International Yoga Day, International Day against Drug Abuse and Illicit Trafficking, World Population Day, International Day against Human Trafficking, World Breastfeeding week, Independence Day, Teachers Day, International Literacy Day, World Ozone Day, National Blood Donation Day, International Girl Child Day, World Diabetes Day, National Integration Day, National Constitution Day, AIDS Day, World Leprosy Day, Republic Day, observation, Women's Day. As part of these special days conducted variety programmes like, Books review presentation, Tree Plantation programmes, awareness class about blood donation and Blood donation Camp also conducted, Patriotic Song competition for all SNGC students, awareness class about the importance of education in life, and World Anti-Suicided day celebrated to prevent suicide attempt, to mobilize and educate the youth to fight against the anti-drug usage and digital posters were created on the theme No to Dowry; to eradicate dowry system.

And on behalf of the Gandhi Jayanti with the objective of a plastic free campus. On the occasion of World Diabetes Day organized a walkathon, Quiz competition conducted on the occasion of Indian Armed Forces Flag Day. Anti-drug awareness on the occasion of International Anti- Tobacco Day, yoga awareness class through Google Meet etc. By conducting such programmes many positive and prograssive changes are meant in society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

RIPPLES: ANNUAL MULTIDISCIPLINARY SEMINAR SERIES. Ripples, an annual multidisciplinary seminar series organized by the institution could unite a wide range of faculty, students, researchers and scholars in various fields of Arts, Commerce, Science and Humanities in a process of expansion of knowledge. In the academic year 2022- 2023 ripples was conducted in the presence of eminent people from various disciplines and came up with presentations choosing a relevant topic related to their particular area followed by innovative attempts from the students of each department. External experts evaluated the presentations and the best paper awards were announced during the final valedictory session. The webinar provided a platform for presentations and interactions. The event was designed based on the revolutionary call of the great saint Sree Narayana Guru: Liberation through Education.

ORGANIC FARMING It is a unique program envisioned to create social reformation in the farming sector in Chelannur Panchayath and nearby villages. This program is organized by the three clubs in the college- NSS, NCC and Bhoomithra Sena. A team of 100 students cultivated more than sixteen vegetables using hi-tech watering techniques by using eco-friendly weed, pest and disease control methods. This program made an extraordinary social impact on

Chelannur Village and neighboring communities.

File Description	Documents
Best practices in the Institutional website	https://sngcollegechelannur.edu.in/aqar-Practices.php?id=11
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is a coeducational institution situated in an economically backward and rural area Kozhikode district emphasizes on ensuring the participation of students as well as of the local people in the programs of the college. The Entrepreneurship Development Club of our college organized a Mushroom Cultivation Training for Kudumbasree workers in Chelannur Grama Panchayath to generate an alternative income for many women agripreneurs in the area. The resource person of the program Dr Abhilash, Assistant Professor, Department of Botany guided the kudumbasree members on how to start a small mushroom farm in their own home, from where they can collect mushroom seed. Similarly, free drinking water testing for the residents around the campus was conducted by the Department of Biology to educate the good owners on the importance of maintaining the quality of water. A proper solution to eradicate bacteriological issues found in water was also advised as part of this program. Besides helping poor and needy students overcome their academic hurdles, the Department of English conducted a one-month course in Communication Skills in English for the students of SN Trust High School. Therefore, it can be said that the college provides quality education and opportunities to students as well as to local people for their intellectual and emotional growth through different programs that are relevant and responsive to the needs of the rural and educationally backward society of this region of the district.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sree Narayana Guru College functions as an affiliated institution under the University of Calicut, delivering primarily the curriculum designed by the University. As an affiliated institution, the college adheres to the pattern designed by the University. The college rigorously follows the academic guidelines set by the university. At the same time, we constantly endeavour to realise our vision by working on the framework of university education. The college follows the academic calendar provided by the University. The staff council prepares an outline of the academic activities. The IQAC and CBCSS monitoring committee ensure systematic implementation of the curriculum. The staff council in consultation with the IQAC prepares the institutional academic calendar in tune with the University academic calendar to facilitate an effective academic atmosphere.

Teacher evaluation by students is conducted in each semester and teachers are advised about the strength and weakness of their teaching methods. Class wise parent teacher meeting are conducted to ensure effective feedback for the proper curriculum delivery. Curricular planning is further ensured by the participation of faculty members in Board of studies. Faculty members of different departments have been participating in syllabus revision workshop and are part of question paper setting of University exams.

The college offers various Add on courses like Introduction to discrete mathematics, Business research methods, Mushroom cultivation, First aid and safety education, English for effective communication, Economics of money and banking, Latex for beginners and Sahithya Rajana to inculcate value based and professional skills in students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sngcollegechelannur.edu.in/calendar.php?id=3

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). The institute prepares an institute-level academic calendar and subsequently every department prepares its calendar. Institute calendar of events includes details like the total number of working days and holidays, Dates of commencement of internal examinations, last date of submission of assignments, Dates of seminar presentation and Dates of commencement of model examinations.

Internal Assessment tests (IA), assignments, seminars and Class room participation based on attendance are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events. The faculty members prepare IA question papers based on scheme of evaluation and approved by the department Head. The internal assessment test timetable is prepared by the internal examination committee and circulated to students and staffs one week before the commencement of the test. The evaluation of answer scripts are carried out by respective Course Instructors and the Continuous Internal Evaluation (CIE) grades are published by the concerned departments. The Principal, through the academic committee meetings, frequently reviews the semester progress and provides suitable suggestions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sngcollegechelannur.edu.in/calendar.php?id=3

1.1.3 - Teachers of the Institution

A. All of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

252

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Sree Narayana Guru College Chelannur follows the curriculum prescribed by the University of Calicut which includes various chapters covering cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

All undergraduate students are required to study Audit Courses on Environment Studies, Disaster Management, and Human Rights and Gender Studies. Human values are addressed through the course "Ways with Words: Literatures in English" offered in the first semester UG common English course. Human Values and Gender are addressed through the courses "Naveena Malayala Kavitha", "Drishyakalashahithyam" and "Malayala Novel Sahithyam" offered in the third Semester and fourth Semester B.A Malayalam programme. Human values, Gender and Professional Ethics are addressed through the course "Signatures: Expressing the Self" offered in the third semester UG common English course.

Importance of Non conventional energy sources like solar energy, wind energy, energy from ocean are addressed in the course "Non Conventional Energy Source" offered in the fifth semester B.Sc Physics open course. Environment and

Sustainability is addressed through the course "Environmental Science" offered in the sixth semester . The course "Management Concepts and Business Ethics" offered in the first semester B.Com programme helps students to understand the importance of ethical business practices. Apart from this, the institution frequently conduct seminars, debates and invited lectures on various topics concerned with human rights, social values, gender and sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

383

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sngcollegechelannur.edu.in/feedback-igac.php?id=11
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sngcollegechelannur.edu.in/feedback-igac.php?id=11

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

420	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
124	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Advanced and slow learners are identified by the interaction with the students as well as their parents and based on their performances. Students are further identified accordingly based on their attentiveness in class, performance in different activities assigned to them, tutorial sessions and results of internal and university examinations. Those who need extra support are identified by corresponding tutor and are offered remedial classes. Peer learning groups are organized to enhance their confidence. They are motivated to actively participate in alternate methods of learning like co-curricular and extracurricular activities that boost their learning skills. Advanced learners are given special assignments, and are prescribed additional textbooks. Advanced learners are encouraged to attend Government run programmes like ASAP. Post Graduate students are given advice to focus on research. They are given opportunities for NET/JRF coaching, mock tests, seminar presentations, workshops, INFLIBNET, interaction with resource persons etc. These diversified activities cater to the needs of the heterogeneous student population of the institution.</p>	

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/asap.php?id=7
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
420	50

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college offers various opportunities to promote student-centric learning. Classroom presentations, by students, are conducted at regular intervals, to encourage student involvement and participation in the teaching- learning process. Peer teaching is practised, whereby peer teachers are selected and given small topics to teach. The science students are given practical sessions in the laboratories, regularly, to better understand the various theoretical concepts prescribed for study. These practical sessions provide excellent opportunities for participative learning. Study tours and industrial visits are also conducted by the various departments of the college, to foster experiential learning among the students. Debates, group discussions and quiz competitions are also conducted to enrich the learning experiences of the students. All these activities are organised and executed by the students, under the supervision of the faculty. Problematic topics of contemporary relevance are posed before the students and they are encouraged to think 'out of the box' and arrive at logical solutions.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to make the teaching- learning process more compatible with the tremendous changes happening in the field of Information and Communication Technology, each department conducts ICTEDIS(Information Communication Technology Enabled Digital Interactive Sessions), every year. During these sessions, new and innovative topics related to the core subjects, are presented by the faculty. After the presentation, the students are encouraged to involve in active discussion, on the topics presented . In addition to this, students, especially the PG students, are given opportunities to conduct technologically assisted presentations. These exercises help to develop the presentation skills of the faculty and students, and make them fully competent in the contemporary technological world.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

50

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

50

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

50

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

273

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal assessment is conducted for all the four semesters of the PG courses and the six semesters of the UG courses. For the purpose of internal marks consolidation, internal examinations, based on the University examination model are conducted and the answer sheets are evaluated. Assignments and seminars, submitted and presented by the students, make up the second and third component of internal assessment. The final component is based on the classroom performance of the students, related to their attendance in class. The timely submission of assignments and proper presentation of seminars are insisted upon to make the students aware of the importance of internal assessment. The students are informed properly about the need to attend all the internal examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://sngcollegechelannur.edu.in/ccg.php?id=2

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the conduct of internal exams, the students are shown the valued papers so that they can understand the modifications they have to incorporate to prepare for the University exams. Opportunity is provided for retests for the students who missed the internal exams due to genuine reasons. The attendance percentage of each class is informed to the students at regular intervals to make them aware of the status of their attendance. The topics for assignments and seminars are provided

sufficiently well in advance so that students get ample time to prepare their presentations. Those students who have attendance issues are contacted by the departments concerned, and their parents are also informed about the attendance percentage of their wards. This is done to redress the grievances related to attendance and make the students attend the classes regularly, and perform well in both internal and university exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution provides a variety of graduate and postgraduate programs affiliated with the University of Calicut. The university shapes the curriculum, defining program outcomes, program-specific outcomes, and course outcomes at the university level. These are periodically revised by the Boards of Studies, incorporating feedback from experts and stakeholders. The college implements these outcomes and displays them on its website.

Upon admission, an induction program is organized by the Internal Quality Assurance Cell (IQAC) to familiarize students with the programs, outcomes, college rules, facilities, and assessment criteria. Department-level orientations are also conducted to introduce students to specific courses and career opportunities. Program and course outcomes for all programs are displayed on the website, designed to equip students with the necessary knowledge and skills for their chosen field. Students can track their progress against these outcomes, while faculty can align courses and assessments with them.

This transparency and accountability demonstrate the college's commitment to providing high-quality education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sngcollegechelannur.edu.in/outcomes.php?id=3
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Sree Narayana Guru College, Chelannur offers a range of courses and programs with specific course outcomes (COs) and program outcomes (POs) set by the University to ensure students achieve the desired learning outcomes. Evaluation of these outcomes is integral to the educational system and is carried out through assessments, examinations, assignments, projects, and practicals. Internal assessments, including quizzes, tests, assignments, and projects, are conducted throughout the course to monitor student progress and provide feedback. External assessments at the end of each semester evaluate overall achievement. Surveys, feedback forms, and interviews also contribute to the evaluation process. This ongoing evaluation is used to improve the quality of education and ensure alignment with societal needs. The results help identify learning outcome gaps and provide opportunities for improvement. All curricular and co-curricular activities are designed to help students achieve expected learning outcomes. Programme specific outcomes are often assessed based on indicators such as analysis of students progression to higher studies and employment which includes admission to prestigious institutes for higher education, performance in UGC-NET/JRF, GATE, JAM, Civil Services and other competitive examinations. Sree Narayana Guru College is committed to using various assessment methods to continuously evaluate and enhance student learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sngcollegechelannur.edu.in/outcomes.php?id=3

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

398

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://results.uoc.ac.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sngcollegechelannur.edu.in/feedback-igac.php?id=11>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.65

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sree Narayana Guru College, Chelannur, is an institution always focused on recruiting meritorious, dynamic and enterprising young faculty through a careful selection process and encourages faculty to enhance their teaching, research and administrative skills. Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Teaching and non-teaching staff are encouraged to enhance their qualifications and pursue part-time PhD programs. Faculty members are encouraged to guide research. Institute has created "Entrepreneurship Development Club" and "Innovation Club" for promoting innovation & entrepreneurship activities. Students are encouraged to present their innovative ideas which are of societal needs through various programmes conducted yearly. Students are provided opportunities to directly interact with outstanding entrepreneurs excelling in their field. Product service Training is provided for creating awareness on marketing the products. "Ripples" an annual multidisciplinary seminar series of the College is a flagship programme. This programme gives an opportunity to interact with eminent resource persons from reputed institutions. Various other seminar and exhibition series were also conducted yearly for the betterment of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/activities-more.php?id=10

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://sngcollegechelannur.edu.in/researchguides.php?id=6
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

3

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sree Narayana Guru College, Chelannur is always committed to carving out a generation who would take an active role in social activities. With this aim in view the college has created many clubs for implementing these activities, like anti-narcotics cell, bhoomithrasena, entrepreneurship development club, human right forum club, nature club, science club, share and care club, sports and health committee, gender club, blood donation club, forestry club, science club, seed club etc. other than NSS and NCC. The college organizes a number of extension activities to promote institute-neighbourhood relationship to sensitize the students towards community needs. Every year, programs are organized under which students and staff participate voluntarily. Various programs with themes like cleanliness, green environment, tree plantation, gender sensitization, plastic free earth etc, are organized every year. Exposure to extension and outreach activities sensitized the students:

- To help people in need and distress
- To understand and share the need of under privileged
- To promote cleanliness in all span of life.
- To acquire social values and a deep interest in environmental related issues.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/IQAC/ar/ar2022-23.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

17

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

817

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate facilities for teaching – learning as per the stipulations of the Calicut University Act 1975. External and Internal funds have been utilised to set up adequate facilities for Teaching – Learning to provide quality education. The Planning Board, College Council and the IQAC regularly take stock of the infrastructural needs and provide the necessary inputs to the Management. The fund for infrastructure includes UGC, Management and PTA. RUSA fund of 2 crores had been utilized for a new PG block. With 67 acres of land in its possession the Institution offers adequate infrastructure facilities for curricular and extracurricular activities. The college is having 35 class rooms in which 15 are ICT enabled and 6 are well equipped laboratories. A seminar hall and an outdoor auditorium is maintained to host programs. A well-organized library stacked with books, e- resources like N-LIST, e-journals etc. are functioning from 9:30 am to 4: 30 PM. A co-operative store also functions to provide study material. The physical amenity facility includes counseling cell, common girls' room, canteen, gymnasium, carroms and chess boards and playground such as football ground, volleyball court etc. They all are functioning & maintained under the physical education department.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/laboratories.php?id=4

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Institution aims for an integrated development of students adhering to the physical, emotional, psychological and cognitive aspects. In view with this objective the college offers various facilities for sports and cultural activities along with providing provisions for yoga, meditation and gymnasium. The outdoor facilities constitute football ground,

volleyball court, tennis court etc. The department of physical education coordinates sports and games. Interested and talented students are given proper training after the selection trials to participate in the intra college, inter college, university and state level competitions. A gymnasium also functions under the physical education department. To promote cultural talents of students, the college has a Fine Arts club comprising of faculty members and student representatives. College level arts competition is held annually and the participants who perform well are trained to compete in the zonal and inter zonal competitions. To practice cultural programmes, open stage, auditorium and seminar hall are made available. A yoga class is conducted for students to practice yoga and meditation.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/gym.php?id=4

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/ictclassrooms.php?id=4
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

50.75 (figs in Rs lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The computerized central library caters to the needs of the entire student community and staff, both teaching and non-teaching staff of the college. The library functions from 9.30 am to 4.30 pm on all working days including Saturdays and also during vacations. The library possesses a collection of 29536 books, 16 journals, 10 periodicals, 5 dailies kept in an organized manner and displayed in the library. The library has a separate collection of books for competitive examinations. The library has been fully automated with KOHA library automation Software, 22.11.12.000 version in the year 2023. All the functions of the library are automated using this software such as cataloging, data entry, circulation, stock verification and OPAC [Online public access catalog]. Searching and retrieving books are made fast and easy by using computerized catalog service, providing bibliographical information about the documents and its availability in the library. The students are able to search, know the status of a particular document and reserve a document online. It is possible through KOHA Cloud hosting. The library uses barcode technology for speedy issue/return operations. INFLIBNET arena with 10 computer is also functioning in the library. INFLIBNET provides e-books, e-journals, doctoral theses etc through N-LIST. Students and Teachers can use this NLIST program for their academic improvement. A Library Committee functions for conducting various programmes for the benefit of the students. The Library also provides orientation programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sngcollegechelannur.edu.in/librariy1.php?id=4

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

82475

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

142

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has integrated technology augmentation in all its future activities. It has remarkably developed its ICT facilities in recent years and has planned to purchase some more to augment the existing facilities through RUSA fund in the coming years. All Departments are provided with Desktop computers and Wi-Fi, but teachers mostly use Laptop computers because of their portability and as they facilitate ICT enabled classes. The bandwidth of internet connection is 100 mbps in 2023. The institution has one common computer lab which was set up using UGC's additional grant. It functions with 95 computers. All the departments have LCD projectors and accessories for engaging ICT enabled classes. The seminar halls are also provided with LCD projectors. The IQAC room has two desktop computers. The internet service provider at present and internet connectivity is being utilized at the college office, principal's chamber, IQAC room, staff rooms and laboratories with wi-fi facilities. All paper notices and circulars have been circulated through electronic media. Electronic announcement system is employed for prayer, hour bell and so on. Surveillance cameras have been strategically located on the whole classrooms, college office and Principal's room

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/computerlab.php?id=4

4.3.2 - Number of Computers

95

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.30(fig in Rs lakh)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Sree Narayana Trusts, Kollam, management of SNG college, chelannur is entrusted with the task of maintaining the physical facilities in the campus. The requirements are communicated by the principal to the Regional Development Council of the SN Trusts and the RDC Chairman in consultation with the Manager, SN Trusts undertake the developmental

activities in the college. The academic and support facilities are monitored and addressed by the Principal. The Parent Teacher Association of the college takes a proactive role in all the matters of the college. Most of the academic needs of the college are met by the PTA. The support facilities like laboratory, library, computers etc. are maintained with the help of the funds in PD account and also from the plan funds allocated by the UGC from time to time. The college makes purchases of laboratory requirements and library books every year by inviting tenders. The college has a very active sports department and has a Men's hostel for sports students which get assistance from Kerala State Sports Council. The PTA also assists the sports department by providing funds for the various needs of the sports students of the colleg

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/SSR/2022/crt/4/4.1.1_Availability_of_adequate_infrastructure_and_physical_facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

47

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://sngcollegechelannur.edu.in/IOAC/ar/ar2022-23.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

361

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

361

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

84

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

13

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree Narayana Guru College, Chelannur has an active and well organized Students Union which facilitates the smooth functioning of the institution in all its academic and non-academic activities. The main objective of the College Union is to work for the general welfare of student community and train them to be compatible with the futuristic demands of the global community. This Committee, in consultation with its Faculty Advisor and Faculty Advisory Committee organizes major events in the college. Sports, NSS and NCC Units of the college have separate Student Executives and a large body of Student Volunteers. The Student Council and Student Representatives are members of several Administrative Committees such as Hostel Committees, Student-Faculty Committees, Admission Counselling Committee, Sports Admission Committee, College Magazine Committee, Website Committee, Internal Complaints Committee and Grievance Redressal Committee. The IQAC of the college has one representative each from amongst the current students and Alumni. The student's Union Chairman is an ex-officio member of the College Council and thus involves students' representation in decision making and formulation of plans, and designing strategies of implementation. All activities of the clubs are

planned and executed through the students after detailed realistic deliberations on the strategies and outcome

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/IOAC/ar/ar2022-23.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

240

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sree Narayana Guru College, Chelannur has formed an Alumni Association in the year 2021, in order to enhance and support the activities conducted by the institution, for the progress of the stake holders and to the society at large. The association is named as SNGC Cheannur Alumni Association and has been registered under the Societies Registration Act XXI of 1860, with the registration number KKD/CA/429/2021, on December 12, 2021. The association meets regularly, collects detailed contact information of the students who have passed out from the institution and conducts undertake periodic surveys to know their current job profile, higher education status, and

information for any other engagement. Various activities have been planned by the association for improving the standard of the institution by sharing a bonding and a feeling of togetherness, service mindedness and team spirit. Apart from the registered alumni, our institution has formed another group named 'Ormmakkot', a reunion of the students who studied for undergraduate courses in Chelannur Sree Narayana Guru College during 1975-80 on 12 March 2022. The group meets regularly and plans to involve actively in charity.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/alumni.php?id=7
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

? Vision

It was His Holiness Narayana Guru's call to seek "Enlightenment and liberation through education" which inspired the distinguished citizens of this backward area to start a new college. The basic vision of the institution is to provide education to the marginalized sections of the society. The college stands for the academic excellence as well as the development of the skill and character of students, based on the Holy Guru's perspectives on humanism, secularism and universal brotherhood.

? Mission

The mission of the college is to promote tolerance, secularism,

communal harmony and democratic spirit among the youth, to create morally responsible citizens, to expel the darkness of ignorance by lighting the lamp of wisdom. We aim at building up a humane and socially committed fraternity of young men and women by the upliftment of the downtrodden masses through education.

? Nature of Governance

Our institution is a major center for higher education offering educational opportunities to the rural community. A sizeable number of our former students have been placed in coveted positions in India and abroad. This fact has significantly contributed to the general development of the area. Majority of the students of our college belong to the backward classes ,with 70-80% comprising of girls. The institution is striving to achieve the goal of equal access and equal opportunity in all walks of life.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/vision.php?id=2
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

? The college has a practice of decentralising its activities and encourages participative management in the working of the institution. Each department of the college is given the discretion to organize seminars and other academic activities of their choice. The Principal, PTA and the Management gives full support to the proposals undertaken by the departments. The college organises various seminars, interactions etc. in a decentralised manner.

? All the major decisions pertaining to the college are made by the approval of College Council which has 2 elected members and all the Heads of the departments. Out of 47 teaching staff, 17 members are there in the council and each and every member is

given an opportunity to express his/her views.

? The tutors handle the matters related to students in their respective classes. Decisions and suggestions of the Department are presented by respective heads in the staff council meetings. After careful deliberations, recommendations of the staff council are presented to the governing body for implementation. Implementation of approved recommendations is entrusted to the Principal, who carries it out through the corresponding wings of the administrative section.

? The institution encourages participative management by confirming the involvement of the faculty members and students in various activities and clubs. All co-curricular and extension activities are planned and implemented by the duly appointed coordinators of different clubs, committees and forums.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/clubs.php?id=7
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

On 15 December 2022, with an earnest view to enlighten the younger generation through academic deliberations, 'Ripples 2022' was inaugurated by Smt. Madhavikutty M A IAS, District Development Commissioner, Kozhikode. The event was presided over by Dr. Kumar S P, Principal. The inaugural session was succeeded by seminar conducted by the Economics department. Economics - 15 December 2022 Dr. Dr. Rahul K, GASC, Meenchandha Topic - "Innovative practices in Banking".

Botany and Biology - 21 December 2022 Dr. Anu Augustine, Dr. Janaki Ammal Campus, Kannur Topic - "Mangroves - Extremophilic Adaptations".

Mathematics - 6 January 2023 Dr. Santhosh P. K., Govt. College, Mokeri. Topic - "Introduction to Calculus of variations".

Physics - 16 January 2023 Dr. Rajitha Ramanarayanan, Govt.

Victoria College, Palakkad Topic "A Brief Insight into the Realms on Physics" Commerce - 27 January 2023 Dr. Anil Kumar K, Alphonsa Arts & Science College, Sulthan Bathery. Topic - "Research in Social Science".

English - 27 February 2023 Dr. Moncy Mathew, GASC, Meenchanda Topic - Recontextualising English Literature in Today World."

The valedictory session of Ripples 2022 was conducted on 13 March 2023. The chief guest of the function was Dr. K M Anil, Professor Ezhuthachan Study Centre, University of Malayalam.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sngcollegechelannur.edu.in/perspectiveplan.php?id=2
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

? The college ensures all bodies function effectively headed by a coordinator and having required members. These bodies carryout their functions in consultation with the head of the institution .

? The IQAC functions with the aim to monitor and assess the quality standards set by the University and NAAC. . In addition to it, Academic Monitoring Committee, Admission Committee, UGC Cell, Research and publication committee , Library Advisory Committee, University Examination Cell, Parent Teacher Association, Planning Board and Statutory Cells like, Women Cell, Anti Ragging Committee and Internal Complaint Committee play a noteworthy role in the management and administration of the institution.

? Staff Council and Administrative Wing monitor the regular functioning of the institution. At the department level, heads of each department takes responsibility . Department council meetings are convened regularly to discuss, review and decide matters related to the departments. Class tutors are assigned charges of each class . The administrative wing is headed by

Superintendent, followed by Head of Accounts, Upper Division Clerks and Lower Division Clerks.

? Recruitment and Promotional Policies

The Recruitment of the faculty and the non-teaching staff at SNGC is carried out as per the nomenclature of the UGC, the Management Policy and the stipulated regulations of the Government. Promotional policies are setup on par with the regulations of the government. Job enhancements of all employees are taken care of.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sngcollegechelannur.edu.in/organogram.php?id=2
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Staff Association is an informal group of employees that provides support and advice for people working under the single roof. Main objective of this association is to negotiate good interaction and cordial relation among the employees. It is a platform to share opinion, advice, and take active role to present collective request and decisions in front of the employer and management. The main functions of a staff association are to represent the members and negotiate with the management. With the strength or collective group it becomes possible to bargain the condition. The morale and motivation level of staff would be enhanced and the end result would be greater. The existence of staff association ensures healthy relationship between workers and management. Our association also acts as a platform to address the rights and requirements of staff and ensure a good working environment with cordial relationships among the staff .

The benefits commonly enjoyed by regular and ad-hoc

- The cooperative store which provides stationery items at a subsidized rate
- Gymnasium
- Financial assistance for the medical treatment of the staff and their family
- Salary advances for the newly appointed staff till they get the salary for the staff.
- Canteen

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/staffassociation.php?id=2
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

7

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal has become a term used for a variety of activities through which an institution seeks to assess faculty members and develop their competences, improve performances, and allocate rewards. The most productive faculty are those that are constantly-driven, and unrelenting in their academic pursuit. The College has an adequate Performance Appraisal System for both the faculty and the staff. Setting achievable targets during the appraisal helps to motivate the faculty and the staff, and empower them to feel more confident.

The faculty members are evaluated periodically through a self-appraisal system. The performance of the faculty is evaluated through the execution of a self-annual plan, feedback from students, appraisal from their respective HODs, peer group and the Management. The students evaluate the course teacher through a questionnaire. The feed back committee analyses the data and forwarded to the principal. The teachers are appreciated for their good performance and improvement measures are suggested if necessary.

In case of non teaching staffs ,the teachers and students of the Institution evaluates the non-teaching staff of the college . A questionnaire is distributed among randomly selected students and teachers . Based on the evaluation report, Principal conduct meeting for non teaching staff and appreciate for their performances and they are given suggestions to improve the quality of services rendered .

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/feedba ck-igac.php?id=11
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a healthy financial audit system with regular internal and external audits. The internal audit system is two tiered, the first tier comprises of the Account Clerk, Head Accountant and Office Superintendent whereas the second tier is the internal audit cell/core committee (Principal and teaching staff). The transactions in the cashbook is checked by the Office Superintendent, and countersigned by the Principal after verification with the aid of the Internal Audit Cell. Consequent to authentication of audit by external Chartered Accountant utilisation certificate is issued. The utilisation certificate is submitted for scrutiny to Accountant General and Deputy Directorate of Collegiate Education, Kozhikode. The audit wing of Deputy Directorate of Collegiate Education visits the institution and peruses the files and corresponding supporting documents. Institution responds to audit objection with corroborative evidence. Any inadvertent discrepancy is immediately resolved by the institution. The audit report of PTA account is prepared and presented before the Executive and General Body for approval. Further, external Chartered Accountants assigned by the Sree Narayana Trusts conduct an elaborate audit of all files, receipts, and cashbooks annually or before the end of a Principal's tenure, thus ensuring a smooth functioning financial system in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1772633

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Before the commencement of each academic year, HoDs assess the needs of their respective departments and submit reports to the IQAC, for compilation and alignment of these with the perspective plan prepared for the year. The Planning Board (headed by the Principal), IQAC, Purchase Committee, Library Advisory Committee, and College Council, make necessary revisions and present it to the Management for approval. Funds from RUSA and Management are utilized to enhance infrastructure of the college and ensure that the institution caters to the needs of the students. The UGC grants are utilized for the conduct of national/international seminars and major/minor research projects. Kerala State Sports council provides mess fund towards the college sports academy scheme. The Government funding for programmes such as NSS, NCC, WWS, SSP, and ASAP increases the employability of the candidates. The funds allotted for Bhoomitrasena Club, Women Empowerment Cell, and ED club are utilized appropriately to mould socially committed students. The Alumni Association generously contributes to the improvement of their alma mater. The PTA fund consolidated at

the beginning of each academic year is utilized for the smooth functioning of the college. The college functions as a Study Centre for IGNOU and an examination centre of the School of Distance Education of University of Calicut

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC (Internal Quality Assurance Cell) at SNGC (assuming it's an educational institution) plays a crucial role in ensuring quality and standards. Each department meticulously devises its action plan based on the seven criteria outlined by the NAAC (National Assessment and Accreditation Council). This plan encompasses various elements, such as crafting Vision and Mission statements for each department, shaping curriculum design and development, fostering academic flexibility, implementing curriculum enrichment strategies, refining teaching, learning, and evaluation methodologies, and promoting research consultancy and extension activities.

At the onset of each semester, the department formulates an action plan following a specified template. The Head of the Department (HOD) oversees the progress and provides regular updates to the Principal. The IQAC evaluates the department's action plan at the semester's conclusion, reinforcing quality assurance strategies and processes. This systematic approach ensures a continuous commitment to maintaining and enhancing educational quality standards.

File Description	Documents
Paste link for additional information	https://sngcollegechelannur.edu.in/minutes.php?id=11
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

At the conclusion of each semester, the Department conducts an annual evaluation, bringing together all faculty members to assess the comprehensive development of the Department across various dimensions. These dimensions include result analysis, faculty meetings, programs organized with eminent personalities, details of conferences/workshops/seminars hosted by the department, faculty contributions in the corporate sector, and challenges faced by the department. The Principal thoroughly reviews the semester's activities and provides recommendations for further enhancement.

SNGC ensures the regular assessment of results after each semester, with the IQAC overseeing the entire result analysis process. The analysis entails a systematic report on the pass percentage of students, examining their performance in each subject for the respective semester. This report encompasses details such as minimum and maximum marks secured, the average percentage of marks attained by students, and the classification of marks into low, moderate, and high categories. Additionally, the report highlights outstanding students along with the pass percentage for each department. The outcome of the result analysis prompts each department to conduct a systematic analysis, identifying various shortcomings.

Furthermore, there has been an increased integration of Information and Communication Technology (ICT) in teaching practices, empowering all teachers to adapt to new technologies. Notably, two faculty members have obtained Ph.D. degrees during this period, while several others have registered and actively engaged in research pursuits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://sngcollegechelannur.edu.in/minutes.php?id=11
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

As gender equity is the state of equal ease of access to resources and opportunities regardless of one's gender, our college has various facilities and programs to promote gender equity in curricular and co-curricular activities. A ladies' restroom is positioned on the ground floor of the college to provide the basic amenities for female students to refresh and recuperate themselves. and an incinerator is installed in the college as an environment-friendly method of disposal of used

sanitary pads. The counseling center, CCTV, and separate hostel facilities for male as well as female students are provided by the college. The college also has a volleyball team for both male and female students. The players are privileged to be trained under eminent coaches. Identity cards are issued to all students of the college to maintain safety reliability and security inside the campus. A well-furnished gymnasium is provided on the campus accessible to students and staff of the college. Webinars on the topics 'Be Hygienic during Menstruation Period', 'Sexual Harassment against Women', 'Cybercrimes Prevailing in the Society and the Awareness towards Cyber Challenges in the Society' were arranged by the Women Study Centre functioning in the college. In connection with the International Day for Violence against Women, the members of the Women Study Centre lighted candles to spread awareness among the student community.

File Description	Documents
Annual gender sensitization action plan	https://sngcollegechelannur.edu.in/IQAC/2022/GEFP.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sngcollegechelannur.edu.in/facilities-more.php?id=4

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college believes in sustainable development and follows a green protocol policy inside the campus. The college has also taken strict measures against plastic usage inside the campus. Boards are kept in several strategic locations. Water cooler installed in convenient places. Circulars and signboards on the restriction of plastic usage and directions on the usage of cloth banners, digital banners, and soft binding methods inside the campus have helped a lot in practicing green protocol policies. Paper waste is renewed beautifully into paper craft materials under the guidance of NSS. Separate dust bins are placed. Cleaning drives are undertaken under the guidance of NSS as a part of the environmental promotional activities. Chemicals are neutralized after usage and then they are disposed into the ducts in diluted form. The e-waste materials are repaired and reused in our institution to the optimum extent. The irreparably damaged computers and computer accessories are handed over to the management for further intervention procedures. A Biogas plant is installed on the college campus through which all biodegradable wastes are converted into biogas and the same is used to generate fuel for cooking purposes in the canteen. The slurry/manure from the plant is further processed through vermicompost and is used for organic farming. Water coolers placed inside the campus are an initiative towards water conservation as the contaminated well water is made potable through a multi-stage reverse osmosis system and multi-stage filtration method.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has taken utmost care in inculcating the values of tolerance and harmony towards cultural, regional, linguistic, and communal groups. As the institution comprises students belonging to rural backgrounds and socio-economic backwardness,

the college has taken a special interest in their upliftment. Moreover, various grants and scholarships are provided to the students of SC/ST and OBC categories, and reservation rules apply to such student communities. Apart from that the college provides remedial coaching to the students with the issues of slow learning and learning disabilities like dyslexia, dysgraphia, dyspraxia, etc. Celebrating important National and International Days has instilled the values of patriotism and humanism among the students. The NSS volunteers and the NCC cadets conduct programs every year intending to reach out to the student community and ensure their maximum participation. Commemorative Days like Women's Day, Reading Day, Literary Week, World Population Day, World Nature Conservation Day, Independence Day, National Blood Donation Day, Gandhi Jayanthi, International Girl Child Day, National Integration Day, Republic Day, World Cancer Day, regional festivals like Onam, Christmas, Eid and Ramadan and other linguistic festivals like Mathrubhasha Day, Keralapiravi Day etc are observed. This establishes positive interaction among people of different racial and cultural backgrounds.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes pride in the fact that apart from preparing a sound academic foundation for the student community; it constantly works to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The college ensures that the students participate very enthusiastically in all such activities. National celebrations like Independence Day and

Republic Day are arranged with great pomp and vigor. The NCC, NSS, Sree Narayana Study Center and the faculty of various departments have organized academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The college has also organized student-centric activities like paper, poster, and essay competition displays at the Annual Synergy event, etc. which received huge participation from the students and promoted their awareness about various aspects of Indian citizenship. Moreover, students have participated in conferences, expert talks, and other competitions related to various contemporary legal issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sngcollegechelannur.edu.in/activities-more.php?id=10
Any other relevant information	https://sngcollegechelannur.edu.in/activities-more.php?id=10

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Last year many programmes both national and international were organized at Sreen Narayana Guru College, Chelannur. These are as follows, World Environment Day, International Yoga Day, International Day against Drug Abuse and Illicit Trafficking, World Population Day, International Day against Human Trafficking, World Breastfeeding week, Independence Day, Teachers Day, International Literacy Day, World Ozone Day, National Blood Donation Day, International Girl Child Day, World Diabetes Day, National Integration Day, National Constitution Day, AIDS Day, World Leprosy Day, Republic Day, observation, Women's Day. As part of these special days conducted variety programmes like, Books review presentation, Tree Plantation programmes, awareness class about blood donation and Blood donation Camp also conducted, Patriotic Song competition for all SNGC students, awareness class about the importance of education in life, and World Anti-Suicided day celebrated to prevent suicide attempt, to mobilize and educate the youth to fight against the anti-drug usage and digital posters were created on the theme No to Dowry; to eradicate dowry system. And on behalf of the Gandhi Jayanti with the objective of a plastic free campus. On the occasion of World Diabetes Day organized a walkathon, Quiz competition conducted on the occasion of Indian Armed Forces Flag Day. Anti-drug awareness on the occasion of International Anti- Tobacco Day, yoga awareness class through Google Meet etc. By conducting such programmes many positive and prograssive changes are meant in society.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

RIPPLES: ANNUAL MULTIDISCIPLINARY SEMINAR SERIES. Ripples, an annual multidisciplinary seminar series organized by the institution could unite a wide range of faculty, students, researchers and scholars in various fields of Arts, Commerce, Science and Humanities in a process of expansion of knowledge. In the academic year 2022- 2023 ripples was conducted in the presence of eminent people from various disciplines and came up with presentations choosing a relevant topic related to their particular area followed by innovative attempts from the students of each department. External experts evaluated the presentations and the best paper awards were announced during the final valedictory session. The webinar provided a platform for presentations and interactions. The event was designed based on the revolutionary call of the great saint Sree Narayana Guru: Liberation through Education.

ORGANIC FARMING It is a unique program envisioned to create social reformation in the farming sector in Chelannur Panchayath and nearby villages. This program is organized by the three clubs in the college- NSS, NCC and Bhoomithra Sena. A team of 100 students cultivated more than sixteen vegetables using hi-tech watering techniques by using eco-friendly weed, pest and disease control methods. This program made an extraordinary social impact on Chelannur Village and neighboring communities.

File Description	Documents
Best practices in the Institutional website	https://sngcollegechelannur.edu.in/aqar-Practices.php?id=11
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is a coeducational institution situated in an economically backward and rural area Kozhikode district emphasizes on ensuring the participation of students as well as of the local people in the programs of the college. The Entrepreneurship Development Club of our college organized a Mushroom Cultivation Training for Kudumbasree workers in Chelannur Grama Panchayath to generate an alternative income for many women agripreneurs in the area. The resource person of the program Dr Abhilash, Assistant Professor, Department of Botany guided the kudumbasree members on how to start a small mushroom farm in their own home, from where they can collect mushroom seed. Similarly, free drinking water testing for the residents around the campus was conducted by the Department of Biology to educate the good owners on the importance of maintaining the quality of water. A proper solution to eradicate bacteriological issues found in water was also advised as part of this program. Besides helping poor and needy students overcome their academic hurdles, the Department of English conducted a one-month course in Communication Skills in English for the students of SN Trust High School. Therefore, it can be said that the college provides quality education and opportunities to students as well as to local people for their intellectual and emotional growth through different programs that are relevant and responsive to the needs of the rural and educationally backward society of this region of the district.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The college plan to impart skill -based quality education and promotes research driven advancement of knowledge for creating successful professionals in the coming years. For the year 2023-2024 the college has chalked out the action plan to work on: 1. Endeavour to establish linkage with national and international organizations/agencies for research collaboration. 2. In order to increase residential facilities for students, the college plans to construct/hire new hostels and international students. 3. The college plans to organize regular capacity building workshop/training programme for the teaching and nonteaching staff. 4. To strengthen the research base of the teachers and the students, the college plans to hold seminar, conference of national and international repute. 5. During the next academic year, the college plans to increase the ICT enabled capacity in teaching learning process and also create new e content development facilities. 6. Special effort shall be given to strengthen the Alumni Association and increase Alumni engagement in the college activities. 7. The college plans to evolve strategic plan to generate more alternative energy through solar power and increase the solar energy alternatives. 8. The University plan to organize training programme for students on the emerging software and advanced technology. 9. The college plan to enrich the culture of academic industry interface through collaborations.